

GHBPA EXECUTIVE BOARD MEETING MINUTES

August 1, 2022

The August 1 meeting was called to order at 6:03 pm.

I. President-Melissa Madrigal called the meeting to order at 6:03.

Shirley Emerson motioned to accept the minutes from the July 11 meeting. Nathan Hedden seconded the motion and the minutes were approved.

Band Director-Darren Kirsch

- August 2nd music reading session, percussion camp, and uniform fittings begin; materials for props will be purchased
- Saturday, August 6th from 8:00-12:00 building session scheduled for props which will be made with outdoor compatible materials
- Questionable if freshman have received updated information that has been posted on Facebook and the website; section leaders will begin calling students for reminders; possibly ask Mrs. Stone to put out a remind???
- All information for rookie camp and band camp was included in the weekly newsletter including:
 - Rookie Camp Aug. 4th and 5th and Aug. 8th-12th 8:00-12:00 outdoor; 1:00-4:00 indoor/if rain, will move indoors
 - 3:50 announcements and camp will end on time at 4:00
 - Aug. 15-19th 3:00 -5:00 outdoor; break for dinner indoor; and then return to outdoor 6:00-9:00
 - Aug. 12th band camp will end at 1:00; practice until 11:30, then 12:00-1:00 tagathon/will confirm Wed. afternoon
 - Aug. 19th 5:00 parent meeting followed by 6:00 parent show
 - Pool party to take place on Aug. 19th from 7:30-9:30 at Edgehill Pool; sponsored by Clearwater; pizza included
- SPRING TRIP: Jan 26-29
 - Options: \$375 best flight round trip from Richmond with layover in Atlanta (flight #126 departing at 6:00am and return flight #129 arriving at 11:30 pm); *will check into possible direct flight from Newport News as a cheaper option
 - Staying 3 nights at Universal vs. Disney due to cost
 - 6 kids per room with meal coupons = total cost of \$1,315
 - 5 kids per room with meal coupons= total cost of \$1,345
 - considering adding an additional day at the park for total cost of \$1,359
 - no other cheaper trip options reported
 - decided to collect deposits in Sept in order to determine interest. Remaining balance will be paid over Oct, Nov and Dec.

II. President's Committee

A. Guard-Tiffany Howe:

- finalizing makeup and jewelry; currently underbudget
- track suits are decided with vets wearing what they have and rookies purchasing new suits; new shoes not required
- payments are being collected with deadline of Friday Aug. 5th

B. Historian-Larry Madrigal: no report

C. TriM- Jason Loe: awaiting Mr. Kirsch to return the TriM paperwork signed in order to renew chapter charter for upcoming year

III. 1st Vice President Erica Richards:

- 130 hours recorded by 20 volunteers with expectation of ramping up with band camp
- A. Pit-Nathan Hedden/Shane Moore
- will be moving tower on Aug.2
 - need help with building 16 props on Aug. 6, 8-12: has sent out a text to pit crew to recruit help
 - need “no parking” signs up by Aug. 4
- B. Hospitality-Michell Ross: no report
- C. Uniforms-Shirley Emerson/Becky Guynn:
- still need parent volunteers especially for the second week of band camp 3:00-6:00
 - shorts have been ordered with arrival date of 9/19; *undecided what color shorts for parent show/first football game
 - designs for show shirts due 8/2 and will submit 8/3
- D. Chaperones-Sherrie Hawkins/Heidi Gryzen: doing well with volunteer sign up; have 61/63 med forms
- E. Band Camp-Kyle Boyd:
- Aug 2nd will provide reminder sheet with QR codes; guard has own fees with instructions to see guard mom with questions
 - make extra copies of forms needed for parents and sign for parents to go inside
 - Aug 3rd ; coolers will be cleaned, tents pulled out, locate cones, ice scoops purchased, left over gatorade from last year
 - 17 open slots for parent volunteers needed
- F. Feed the Band-Marda French/Chris French: -forms due by Aug. 11
- how does Mr. Kirsch determine location for meals?
Answered after meeting by Kirsch: only eat at Bailey on Saturdays due to transportation issues on school days. No Sat games this year so all feed the band will be at Grafton
- G. Decorations-VACANT:
- need décor for DB auditions, spring concert, senior night
- H. Student Volunteer Hours-Valerie Leppa:
- students need to fill out form on website; confirmed by parent coordinator or band director
 - Need to fix form on website?

IV. 2nd Vice President Shelly Barnes:

- Aug. 13 car wash sign up posted with QR code in band room; located at Harley Davidson 12-4
 - photographer will not take pictures of the kids; will be a car photographer
 - photocopy TAGs to have there? Everyone who donates gets a door tag?
- A. Concessions-VACANT
- B. Spirit Wear-Tara Leverett:
- email was sent with last collection 8/19
 - table set up at parent show with a few flyers printed in color if possible; sell off extra show shirts
 - 2-3 weeks distribution; no pre orders
- C. TAG Day: Jenn Mendoza/Christine Rogers-Rader
- TAG day is Aug. 12 and tags are in four boxes with flyers that need stapled together

- discussed possibility of parading down the street of the winning neighborhood; advertise on social media?
- students will be knocking on doors this year; look at safety of routes and safety measures

V. Secretary-Amy McAllister

A. Webmaster/Data Entry-Benjamin Scott:

- updating the weekly message with communication if announcements
- need to run longer than one week
- add to schedule and weekly message Nov. 2 senior dinner

B. Remembrance-Patti Cubstead

- pictures \$11 per child (increase in \$1 from last year is covered by budget)
- Aug 24 band uniform pics will need help; time of day unknown
- *need a date for group pics

C. Publicity-Christine Rogers-Radar: no report

VI. Treasurer-Sue Fredenburg/Jill Marlowe:

- spreadsheet is done and deposits are in the bank
- parents still needing to pay from Cleveland trip

VII. New business:

- Parent meeting at 5:00 followed by parent show at 6:00 and pool party at 7:30-9:30
- Committee chairs arrive at 4:30 for set up of boards for sign ups;
- need a board for Historian
- Erica will create QR codes as needed for boards
- Committee Chairs will be introduced at the parent meeting and will vote on budget

VIII. Next meeting

- Executive Committee-Sept 12th @7pm; * needs to be clarified

IX. Adjournment; 7:41 pm

TASKS:

Kyle: Aug 2nd will provide reminder sheet with QR codes; guard has own fees with instructions to see guard mom with questions; make extra copies of forms needed for parents and sign up for parents to go inside

Kyle: Aug 3rd coolers will be cleaned, tents pulled out, locate cones, ice scoops purchased, left over gatorade purchased from last year

Melissa: need "no parking" signs up by Aug. 4

Kirsch/Uniform Moms: decide what color shorts for parent show/first football game

Jenn: photocopy TAGs to have at car wash? table set up at parent show Aug. 19th with a few flyers printed in color

Band Camp Volunteers: Staple TAGs to envelopes

Ben: add to schedule and weekly message Nov. 2 senior dinner

Kirsch: need a date for group pics

Erica: need a board for Historian

Erica: create QR codes as needed for boards

Melissa: clarify next monthly meeting date and time

Shelly: Car wash volunteer signups