

GHBPA EXECUTIVE COMMITTEE MEETING

October 5, 2020

7:00 p.m.

President - Melissa Madrigal opened the meeting at 7:01 p.m. Dawn R. motioned to dispense the minutes from the previous meeting and Shirley C. Seconded the Motion.

BAND DIRECTOR-Darren Kirsch

*Kirsch reports: Thanked all the parents for attending the meeting tonight.

*He reported he received 8-10 Tri- M applications; the teacher recommendation requirement has been removed; try to adhere to the deadlines; Shannon, Tri-M president asked whether or not the announcement had been made to all the band students. K. stated he will make the announcement tomorrow.

*He has bills to give Sue (Treasurer) regarding the cost of the State Farm insurance for the trailer.

*There were two ideas submitted for the T-shirt design, which is due this month.

*We are trying to secure another meeting place for next month Board meeting, with adequate lighting;

*K. received a letter from the CDC on Tuesday from school board outlining standards for going back in-person as it relates to all Performing Arts programs: 1) required to Social Distance, at least 10 foot, 2) build or buy Plexiglass shields to place between students/they will sit inside the enclosure during class; 3) purchase instrument covers for trumpets/brass instruments including covers for hands, they will need a cup for draining. These covers were priced around 17.00 each; there are plans in progress to build or buy shields; bell covers/trumpets cost is 17.00; required to sanitize classes/no plan for who will be assigned this task; already reached out to Mr. McAllister and initiated one contact for building the shield will still need to determine who will pay.

*K. Students are scheduled to return on 3 Nov; some classes may have to be conducted outside due to the air handler system is a concern; the plan would look like playing for .30 minutes, leave the space for the air to cycle through and return. We would need another areas to hold classes; outside classes requires 6ft between students; shield is optional but the mask is mandatory.

*K. There are much bigger obstacles, he will let us know what we need before the next meeting.

*K. We may not all return initially; some students will attend on a hybrid system which means that some student will stay home and some will attend in-person based on what the parents initial agreement; the school has painted signs; sanitized stations are located in the main hallway, and three are located in the band room.

*K. School Board has not CANCELED any Band programs so far; sports has started to condition; Virginia COVID-19 numbers are good and decreasing.

II. President's Committee

a. Guard-Patti C. **(Not Present)**

b. Historian-Larry M. **(Not Present)**

c. Tri-M-Shannon S. reported information about status of renewing the Charter for Tri-M; K. will look up/Sue (Treasurer) was asked to look up whether the renewal was paid, \$100.00

III. **1st Vice President- (Tina Cuthrell)**

Tina reported she collected 40 hrs. for volunteers. Please turn in hours on a monthly schedule.

- A. **Pit-Nathan Hedden** repaired shelf (1 inch); swept, washed pillows and adjusted a small hinge that needed welded ; frozen right now on getting a new hinge it will incur additional cost, we'll see if he can get it done for no cost.
- B. **Hospitality-VACANT**
- C. **Uniforms-Shirley E. (No Report)**
 - K. added that the guidance from the CDC reads that uniforms are not to be issued unless they are cleaned between each performance.
- D. **Chaperones-Rob Cuthrell/Sherri Hawkins (No Report)**
- E. **Band Camp-Art Art Guarino(Not Present)**
- F. **Feed the Band-Russell Kassel (No Report)**
- G. **Decorations-LaDonna Armstrong (Not Present)**
- H. **Student Volunteer Hours- Valarie Leppa (No Report)**

IV. **2nd Vice President- Stephanie Schmuck**

Mr. Kirsch what do we want to offer the students that submitted ideas for the design? Stephanie reported Art has submitted information for the online shop for tee-shirts; S. is finalizing paperwork for the Mega carwash, Bubba Skrimp Shack Night and Kroger, the band gets a portion of proceeds.

- A. **Concessions-Teresa (Not Present)**
- B. **Spirit Wear VACANT**

V. **Secretary - Shirley Coleman**

- A. **Webmaster-Benjamin Scott (No Report)**
- B. **Data Entry: Benjamin Scott**

Ben reported he will be sending info out to vote on the budget; members can use the voting button to vote.

- C. **Remembrance- Jenny McCarty (Not Present)**

Shirley E. gave a shout out to Jennie for all of her efforts in collecting the donations for Tristian's family; they purchased gift cards; a one-year house cleaning service; and will need to decide what to do with the money left over. Thanks to all who contributed and showed support.

- D. **Publicity: Dawn (No Report)**

Mr. Kirsch reported 16 students will be auditioning for the District Senior Regional Orchestra/doing this will reserve the student's eligibility for Allstate.

VI. **Treasurer-Sue (No Report)**

VII. **New Business**

- a. Updates to By-Laws and the Constitution

Shirley E., Dawn R., Russell K., Shirley C. reviewed the Constitution and By-Laws. Shirley E. discussed the updates with the group and provided handouts. The by-laws/constitution will still need to be amended and therefore, we will need to vote on the amended document at the November meeting. (See a copy of the recommendations for the By-Laws and Constitution as Attachment One of the Minutes.

Review of the By-Laws and Constitution: (Shirley E.)

TOPIC: FRUIT SALES AND SCRIP

Original Text:

Constitution: Article V, Section 3, Article 1, Section 2, C 4, Article 1, Section 2, C 4, d) i.,ii, iii,iv, v, e) I, ii, iii, iv, v, vi, vii, ix,

Discussion: *Script fell under fund raising used by the PTSA at the end of the year;
*No committee chair is needed and needs to be taken off the Executive Committee chart.

Findings: Constitution:

Article V, Section 3,

By-Laws:

Article 1, Section 2, C: #4

TOPIC: STUDENT BAND PRESIDENT (Liaison)

Original Text:

Constitution: Article V, Section 3, Article V, Section 4

Discussion:*If the band student Liaison information is no longer applicable, do we need to remove the position from the Executive Chart? K. discussed with the group to maintain the position in an effort to involve the students who want to participate. They will be paired with an Adult Chaperone.

Findings:

Constitution:

Article V, Section 3; Article V, Section 4

TOPIC: REPORTING HOURS

Original Text:

By-Laws: Article I Section 1 A: 9, Article 1, Section 1, B, 3: 3, Article 1, Section 1, D: 7

Discussion:*The responsibility for reporting volunteer hours was listed under three offices, the President, 1st President and Secretary; the group agreed that all volunteers hours will be reported to the 1st President.

Findings:

By-Laws: Article I, Section 1, A: 9; Article I, Section 1, D: 7;

TOPIC: SPRING TRIP GENERAL MEMBERSHIP MEETING

Original Text:

By-Laws: Article 1, Section 2, A: a), d), Article 3, Section 1

Findings:

By-Laws:

Article 1, Section 2, A: 5 & 6; Article 3, Section 1:

Discussion: *Officers are to be elected at that meeting; change to the spring general membership meeting to elect the officers.

TOPIC: BAND NURSE vs. BAND CAMP MANAGER

Original Text:

By-Laws:

Article 1, Section 2, B, 3, g:

Findings:

By-Laws: Article 1, Section 2, B, 3, g:

Discussion: *Band Nurse, list her position as a member of the Executive Board; subset under the roles under the Band Camp Manager and Chaperone coordinator, her position and duties includes reviewing contents of the student medical forms.

TOPIC: PUBLICITY-SOCIAL MEDIA

Original Text:

By-Laws: Article 1, Section 2, D, 2: b

Discussion: *Publicity-list social media account should be a third responsibility.

TOPIC: CODE OF CONDUCT COMMITTEE

Original Text:

By-Laws: Article I, Section 1, A, 6

Discussion: Code of Conduct: The group agreed to remove this committee.

TOPIC: VISUAL ENSEMBLE COMMITTEE CHAIR

Original Text:

By-Laws: Article 1, Section 2 A

Discussion: *Visual Ensemble. Committee Chair will be added to the chart under the President. Add Guard Mom

TOPIC: DVDs

Original Text:

By-Laws: Article 1, Section 2, A: d

Findings:

By-Laws: Article 1, Section 2, A: 2

Discussion: *DVD sales will be removed.

TOPIC: GRAMMATICAL/SYNTAX

Original Text:

By-Laws: Article 1, Section 2, D, 2: iii

Discussion:* The title Executive is misspelled on the chart

Constitution:

Article V, Section 3

Discussion:*Every job generated on line votes

FOLLOW UP ACTIONS:

1. Kirsch-Finalize pricing for Plexi glass to build student shields and purchase covers and cups for brass instruments;
2. Tri-M Students- Complete Acceptance process;
3. Tri-M Renew annual dues;
4. T-shirts Design Winner;
5. **Vote on By-Laws and Constitution (Amended Version)**

VIII. Next Meeting

Nov 2, 2020 at 7:00 p.m., location to be determined

Meeting Adjourned at 7:46

Minutes recorded and typed by:

Shirley Coleman,
Secretary 2020-21

ATTACHMENT ONE: GHBPA Constitution and By-Laws (In Review)