

## GHBPA HIGH BOOSTER PARENT ASSOCIATION MEETING

14 July 2020

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The 14 July was called to order at 7:00 p.m. This was the first meeting of the Executive Board members. The 2020-21 New Executive Board Organizational Chart is attached.

I. President- **Melissa Madrigal** opened the meeting by welcoming the New Executive Board members; No previous minutes applicable as this is the first meeting for the New School year 2020-2021.

Updates: Melissa emailed the List of Members and contact information. An updated list will be posted on the website and emailed to executive committee members

### **BAND DIRECTOR-Darren Kirsch:**

- Construction in band room looks to be on track for completion.
- COVID-19 STATUS: The Virginia Department of Education has not finalized a plan for students. We all have to wait and be hopeful that a plan is decided soon. In the interim, the status of the Band Program is on HOLD; Marching Season-On Hold- we currently have 179 students signed up to participate;
- GHBPA may need to provide supplies for safety ie. Plexiglass, horn covers, etc.
- Music Readings for 4 & 11 August are all CX
- Yorktown Parade set for 19 October CX
- At least two more instruments will be added to the trailer this year.

II. President's Committee

a. **Patti Cubstead** (Not Present)

b. **Historian- Larry Madrigal**-(Not Present)

c. **Tri-M-Shannon Stark**-Welcome as our new Tri-M President; she has notebook and updates completed; schedule Induction for students; Kirsch will assist with form letter; Eligibility for students still two teacher recommendations. (On Hold)

III. **1<sup>st</sup> Vice President- Tina Cuthrell** welcome back, Melissa asked her to explain the process we use to collect volunteer hours. Kirsch stated hours are given to the school to process as well.

A. **Pit – Jeremy Brown/Nathan Hedden:** (Not Present) Art reported that the trailer is bigger, can carry more equipment.

B. **Hospitality-VACANT**

C. **Uniforms-Shirley Emerson/Jenna Stitzel:** Welcome back Shirley and welcome Jenna to the team

- Reported that the band shoe cost will increase by \$5.00 and this change has been reflected on the Student BAND Registration form.

- Shirley provided the End of the Year (EOY) to the Secretary

D. **Chaperones-Rob Cuthrell/Sherrie Hawkins;** Welcome are our new Chaperones; They met with Juanita and learned as much information as possible

E. **Band Camp- Art Guarino**-Welcome as our new Band Camp coordinator- Reported we have two new tents, cooler and truck upgrades have been completed.

F. **Feed the Band-Russell Kassel** – (No Report)-Welcome back!

G. **Decorations- LaDonna Armstrong**-(Not Present)

H. **Student Volunteer Hours- Valarie Leppa**-Welcome Valarie as the new Student Volunteer Hours coordinator, she reported that she has the paperwork process from last year.

IV. **2<sup>nd</sup> Vice President-Stephanie Schmuck,** Welcome as our new 2<sup>nd</sup> President!

- A. Concessions-**Teresa Haas**, welcome back Teresa- reported she has expired goods/drinks, etc.
- B. Spirit Wear- VACANT- Art reported that Bubba's, Autobell Carwash and Skipper are interested in supporting the band with a percentage of the proceeds made from in-person and on-line sales;  
He also discussed selling Tee-shirts with a spirit design, and anif folks placed an order of ten shirts, the band would get a percentage of sale.
- C. TAG Day-**Jenn Mendoza**- Welcome Jenn as the new Tag Day coordinator. (No Report)

**Secretary – Shirley Coleman**- Welcome back Shirley as our Secretary

- A. Webmaster – **Ben Scott**- Welcome back Ben; everyone needs to review their area of the website and create a list of updates/changes that need to be made. We need everyone's help to keep the website current.
- B. Data Entry – **Ben Scott**- Welcome back Ben; the information will be reviewed and updated as needed.
- C. Remembrance – **Jenny McCarty**, Welcome back Jenny, she reported that the Photographer is the same person we used last year; several samples already looked at;
- D. Publicity –**Dawn Bailey**-Welcome back Dawn, she reported that emails were sent out to Freshman, but low return; may try and send a message through Ms. Cataldo's Sunday Message about the band;

**Treasurer – (Sue Fredenburg)**

- Welcome Sue as our new Treasurer; Kim (pass Treasurer) reported she is working on the transition; she will assist at the change-over if needed; Melissa and Sue will need to take the minutes with the New Officers listed for change-over of new signers; the Audit Checklist & Guidelines are almost complete and will be sent to Kirsch; may want to schedule a Zoom Meeting to conduct the process.

**New Business:**

- **Melissa** reminded the group to turn in any last year's End or the Year Reports to Shirley Coleman our Secretary.
- **Art** shared he has a Donor for the Gatorade for Band Camp.
- **Kirsch** shared that the Band Trip to Canada will be On Hold until further notice.

**Next Meeting:**

- 11<sup>th</sup> of August @ 7:00 p.m. at Lake Pavillion At Coventry Park, 206 Honeysuckle Lane

**Adjournment – 8:03 p.m.**

**ACTION ITEMS:**

- **ALL:** Review your area of the band website and create a list of updates/changes that need to be made. Forward your list to [president@graftonband.com](mailto:president@graftonband.com)
- **RETURNING MEMBERS:** Submit EOY reports to secretary ASAP.
- **Data Entry:** Weekly emails to families beginning the end of July
- **Treasurer and President:** Review audit materials and visit bank to transfer accounts.



# GHBPA Executive Committee (2020-2021)

