

Minutes of the 13 January 2009 GHBP board meeting

President Ellen Gellene called the meeting to order at 7:04pm

A motion was made and seconded to dispense with the reading of the December minutes. The motion passed.

Update from the nominating committee slate complete as follows

Pat Marcolini President

Ellen Gellene 1st VP

Nancy Lazarus 2nd VP

Sandy Gibson 3rd VP

Barb Devaney treasurer

Mike Powell secretary

Bill Hyatt student accounts

Online vote passed for Christmas gift cards for Darren(\$125.00) and Gabe(\$75.00)

Maureen Roth reported that dvds are still available for sale, so far have made about \$2000.00 profit

Mr. Kirsch expressed appreciation for the Christmas gifts

Many thanks go out to all the volunteers who helped with district auditions. There were server problems and problems with the percussion and flute results. Sixty students from Grafton High School made the district bands, 16 will audition for all state band.

All district concert is February 7th at Kecoughtan High School at 3:00pm and 4:00pm

The rehearsal schedule for February will be out next week.

Uniforms All back from the cleaners

Scrip chair, Stacie Beasley, is asked put together information for the board on the feasibility of continuing the Scrip program.

Bingo \$2500 in the black as of December statement with all budgeted items up to date.

Mr. Kirsch was given \$10,000 by the school board to spend in a week in December.

Treasurer	\$11000 in checking
	\$ 1800 in equipment account
	\$7800 in scholarship account
	\$13700 in student accounts
	\$7500 uniform account

Webmaster the pictures from the concert bands at the December concerts are on the web
TriM has a page

Spring trip so far 92 students have made deposits. The next payment due to the company for spring trip is \$225.00 a student. A motion was made seconded to fund the scholarship account at \$24,808.00 as of March 8, 2009. The motion passed

A request was made for funds to rent a van to take the students selected for the South Carolina Honor band in February, the motioned was tabled to wait for more information.

Reminder was made about volunteer hours

Next meeting February 10 2009

Meeting adjourned at 7:30pm

Respectfully submitted
Pat Marcolini

GHBPA EXECUTIVE BOARD MEETING

February 10, 2009

- I. Ellen Gellene, President
 - A. Call to order
 - B. Dispense with the reading of the Minutes from January 13, 2009.
 - C. SC Honor Band Expenses- \$465.00 for 15 passenger van includes insurance
 - D. thank you notes-see card
 - E. Other

- II. Darren Kirsch, Band Director
 - A. Festival- March 11-12 at Woodside
 - B. Other-Festival at Grafton Saturday, April 25th, need 4-6 parents, Food?
Spring Trip-will have paperwork to send home before the Feb 23 concert.
Trip meeting-March 10, board 6:30, general 7pm, have notary on hand
Because of instrumentation needs for the spring seminar, the band director has asked for \$825.00 from the hardship account to pay for half of the trip for 3 students. Each student will be asked to work 10 volunteer hours in addition to the 10 hours already required.
Motion-2nd-pass

- III. Rick Devaney, 1st Vice President (Absent)
 - A. Volunteer Hours, Suzanne Frye-all hours for January thru February 7th are due by February 15th to be considered for the spring trip.
 - B. Other

- IV. David Gellene, 2nd Vice President-no report
 - A. Other-

- V. Mark Frye, 3rd Vice President (Sandy Gibson reporting)
 - A. Monthly Report- See report sheet-good turnout. Bingo had initiated a Bingo stimulus package. Computer price is down to \$20.00 from \$25.00 in following with other games held. In turn players are spending more money elsewhere at bingo.
 - B. Other

- VI. Pat Marcolini, Secretary-no report
 - A. Other

- VII. Dot Bowling, Treasurer
 - A. Monthly Report-see sheet
 - B. Other-script made \$1,600.00 so far this school year. After prom to buy gift cards from band for seniors. Dave working on putting a better program together for script and will present at next meeting.

- VIII. Mike Powell, Student Accounts
 - A. "Final" Spring Trip number of attendees-180 students.
 - B. Scholarship Info-\$1.19 a point. Leaving money not used in scholarship account to use at a later date.
 - C. Other-2nd installment for trip due tomorrow.

- IX. New Business-YCSD is reducing field trip by 50 percent for next year.
Middle school block-7th and 8th grade general English and math students will have double blocks of each. Other students will have an extra

elective. Should not affect band numbers.
A. Other- still working on shed

X. Adjournment

Minutes of the March 10,2009 General Membership Meeting of the GHBPA

Ellen Gellene called the meeting to order at 7:04 pm

Motion was made to dispense with the reading of the February minutes, it was seconded and passed.

Claudia Hoyes, a member of the Nominating Committee, presented the slate of officers for the 2009-2010 GHBPA Executive Board as follows:

Pat Marcolini, President

Ellen Gellene, 1st Vice President

Nancy Lazarus, 2nd Vice President

Sandy Gibson, 3rd Vice President

Mike Powell, Secretary

Barbara Devaney, Treasurer

Bill Hyatt, Student Accounts Manager

A motion was made to accept the slate as presented, there was a second on the motion. There were no nominations from the floor. The slate was passed as presented.

Mr. Kirsch

Need all signed paper work and orange cards by March 16.

Students have been told about the consequences of drugs, alcohol, tobacco, shoplifting, co-habitation.

There are 184 students signed up for the trip, 23 adult chaperones. Ratio of 1 adult for every 8 students, 5 teachers and a nurse

The show time for Le Grande Cirque is 2:00pm that is the reason we need to leave Grafton so early. At the hotel is an on site water park and mini golf, both have a cover charge of \$3.00 daily.

Students need to have an id with them (school, driver's license, military)

In addition to concerts by the different bands on Friday we will march in a parade in downtown Myrtle Beach on Saturday.

Students need to wear appropriate swim wear.

There will be 3 off duty Myrtle Beach Police officers on duty from 11:00pm to 7:00am,

Meals not included are lunch and dinner daily, recommend \$7.00 for lunch and \$12.00 for dinner. Talk to your student about spending money.

Go over with your student the rules and regulations.

We will have 4 55passenger buses from Venture travel

From the Nurse(Diane Deutsch)

Medications in a daily pill box with instructions and name on it.

Students may carry asthma inhalers and epi-pens.

Students should have cash or credit/debit card

Uniforms

Make sure they have gloves, black socks and marching shoes for the parade.

Males also need black dress shoes for concerts and white t-shirts with **no writing for under tux shirts.**

Shoes should not be packed in uniform bags. Marching uniforms will go on the trailer, students must pack concert uniforms.

All school rules are in effect.

Question about money from student accounts:

Money that is in a student's account that was raised from wreath sales or fruit sales can not be given to the student, it has not been taxed.

Students order their own meals, pay bill and tip.

Lights out means in room at 11:00pm, chaperone check by 11:30, students need to be quite in their rooms at this point.

Luggage allowance

1 carryon bag,

Small cooler, blanket and pillow allowed on bus

Under bus 1 suitcase

If student uses different instruments in the concert or for marching they need to bring them.

Respectfully submitted

Pat Marcolini

Minutes of the April 21st GHBPA board meeting

Meeting called to order by Ellen Gellene at 7:04 pm.

A motion was made and seconded to dispense with the reading of the minutes of the March 10 2009 board meeting and general membership meeting. The motion carried by unanimous vote.

Ann DeLong resigned as uniform chair. Tonia Graves will take over.

The vice presidents and secretary are to find out if any of the current chairmen want to serve next term.

Members of the executive committee met with the IRS examiner this afternoon.

This was just a meeting to gather all the paper work. After he has completed his examination the members will meet again to hear his recommendations.

1st VP

Suzanne Frye volunteer hours need to be turned in.

Claudia Hoyes- Spring Banquet Carabbas has gone up in price to \$10.00 a person for the chicken, pasta, salad and bread dinner. The price for Smokin Joe's barbbque is \$3.50 for chicken, pulled pork, beans and coleslaw, to add potato salad the price becomes \$4.25. A motion was made to continue with Carabbas, a cap of \$40.00 per family was put in place for immediate family. It was seconded, voted on and passed. A motion was made to allow money from student accounts can be used to pay for the student's dinner. The motion was seconded, voted on and passed. Student Accounts withdrawal form must be submitted by May 14(?)

Bingo will help with the cost overage for the banquet.

Mr. Kirsch

A huge thanks for all the volunteers who made the trip possible.

The students were well behaved and had good performances in Myrtle Beach.

Mr. Kirsch will be talking to the president of Venture Travels about the bus situation. The head chaperone for each bus can write a letter about their individual drivers.

Jazz Festival Tuesday April 28 at Jamestown, we will perform at 11:20. The jazz band will also play for the Committee for Minority Affairs dinner on April 28th.

Athletic boosters have asked that we give up our concession dates for this fall because Grafton has only 4 home games. Mr. Kirsch will talk with athletic director to say we are willing to given up our slots for the 2009 football season only. We will resume concessions in the 2010 season. He will also send an email to Mr. Hopkins to that effect.

Has all the adult volunteers needed for Festival this Saturday.

Spring concert is May 14th, there will be middle school awards going on in the gym also.

Solo and Ensembles is May 26th.

Bingo

Mark Frye reported that games were good in March. He will put an extra \$500.00 a month for the next 3 months for the awards.

The bank asked if we wanted to put bingo money in an interest bearing certificate. Will look into this further.

Treasurer

Dot made a motion that Mr. Kirsch hold on to the \$200.00 (he was given an estimate for the Senior's laser tag that was \$200 over the actual price of the laser tag in Myrtle Beach) that came back from the trip until he gets his cell phone bill as he has a limited number of texts per month and because of the trip, he has exceeded his allowance. The motion was seconded and carried.

Student Accounts

Mike Powell reported that everyone paid for their spring trip.

The treasurer requested a report on the hardship account.

Webmaster

There will be changes coming to the website and all executive board members will have a GHBPA email address.

New business

Thoughts about a GHBPA credit card to be run through the general account. Will get more information about this.

Meeting adjourned at 8:34pm

The next meeting is May 12th at 7:00pm

Respectfully submitted

Pat Marcolini

Minutes of the May 12 2009 GHPBA Board Meeting

The meeting was called to order at 7:01 pm by Ellen Gellene

A motion was made to dispense with the reading of minutes of the April 20 2009 GHPBA, the motion was seconded, voted on and passed.

Ellen asked the executive board members to find out who would be returning as chairman of their various committees.

An on line vote passed for the purchase of trend micro anti virus subscription.

There will be a brief meeting June 1 to exchange notebooks with the new board, there will be no other June meeting. The next meeting will be July 9th at 7:00pm in the band room.

Mr Kirsch

Spring concerts are Thursday night, he will email Mike Powell and Marcolini's with the call times for them to be posted and emailed out. There will be a bingo talk between concert and symphonic bands.

Rising freshmen parent meeting is Tuesday May 19th at 7:00pm in the band room.

Stuffing envelopes for awards will occur May 28 and 29 starting at noon.

Mr. Kirsch has started the process with the county central office about the storage shed.

He is trying to get the county to pour the concert slab and run a power line to the shed for climate control. There will need to be 3 outside bids.

Need to come up with a tower that meets OSHA regulations, platform needs to be 20 feet tall. Rick Devaney will look into OSHA regulations.

Graduation is June 17th at 4:30 pm at William and Mary Hall. He will need 4 parents to chaperone the concert band.

Student leadership applications are due May 14th.

Scholarship applications are due May 22nd.

There are guard, percussion and drum major clinics during the month of May.

1st Vice President

Hospitality June 1 is the Awards Banquet. Seating times are as follows: Seniors 5:30, Juniors 5:45, Sophomores 6:15 and Freshmen 6:30.

Cost of the banquet is \$10.00 per person with a maximum of \$40.00 per family.

Students may use student account money for their own dinner's, need to submit a student account withdrawal form by May 28th. There will be no tickets just a sign up sheet.

Bingo

World Class gymnastics has been given the 5th Saturday in May and August. They will also run bingo on June 20th. The DCG amendment has been submitted. This is the time of year that we struggle to get volunteers. Sandy had paperwork going as far back as 1996 destroyed, this had been stored behind the stage.

Need more bingo managers. Financially April was a rough month. Zero out the line item for the security system.

Webmaster

Requested that the new board give him preferred email addresses for the new band emails.

Mark Frye asked about a hotline number that parents could dial in to get band information or a band connected.

Treasurer

Dot had information about the band credit card. The card would have the organization's name as well as the person who is authorized to use it. Question as to whether it would have an annual fee.

Dot will get together with the financial review committee before turning over the books. All bills should be submitted before the new treasurer takes over. A round of cleaning for the uniforms runs somewhere between \$2000.00 and \$2500.00. There is \$1500 left in uniform fees.

Will replace tux shirts as they are outgrown.

Student accounts

Students need to turn in their Student volunteer hours by May 15th.

Need to close out Student Accounts account obligations by the end of May

Any graduating Senior with funds in their account need to designate if they have a sibling or other band member they want to donate them to by the end of the school year or funds will be transferred into the hardship account.

Send in adult volunteer hours.

Mr. Kirsch is to announce to the students that volunteer hours are not doubled when double points are offered for bingo.

Budget meeting June 8th 6:30 at County Grill.

Meeting adjourned at 8:03pm.

Respectfully submitted,
Pat Marcolini

Minutes of the 1June 2009 General Membership meeting of the GHBPA

Meeting called to order at 7:03pm in the auditorium of Grafton High school.
Thank you to Scott and the crew from Carabbas for preparing tonight's meal.
Thanks to Claudia Hoyes for organizing the event.
Thanks to Lee Ann Puffenbarger for the decorations.
Thanks to Lisa Angwin and Diane Deutsch for organizing the awards.
There were 2 on line votes:

- 1) May 12 online vote for end on year gifts for Mr. Kirsch and Mr. Stone, Mr. Kirsch a \$125.00 gift card for golf and Mr. Stone a \$75.00 Visa gift card. The vote passed.
- 2) May 28 online vote for additional funds for the University of South Carolina Honor Band. This trip was budgeted \$500.00, an additional \$335.40 was spent for rental of a van, gas and lodging. The vote carried.

Thank yous were said to those board members who are not returning next year, and thanks for the hard work and dedication of executive board members Rick Devaney, Dave Gellene, Mark Frye and Dot Bowling who will not be on the board next year.

Belated thank yous were made to those who are continuing on the board in different positions.

Parents were informed that there are still many positions open on the board and other opportunities to volunteer.

The meeting adjourned at 7:09pm

Respectfully submitted
Pat Marcolini

Minutes of the Grafton High Band Parents Association Executive Committee Meeting

(9 July 2009)

President [Pat Marcolini]

Called the meeting to order and recommended to dispense with the reading of the minutes from the last GHBPA meeting.

Went around the room for introductions by all in attendance.

Stated that the new Guard mom, Lynette Lavelle, had ordered material for Guard flags.

Reviewed highlights of the recent IRS examination – basically the GHBPA can no longer issue scholarship credits for working Bingo and must distribute money uniformly across the band membership without disproportionately rewarding those who work Bingo. The examiner stated that the GHBPA was not singled out and that he was reviewing all Bingo game activities. One recommendation to continue the Bingo program was that the Band Director should not be an actual member of the GHBPA.

[Darren Kirsch] stated program is status quo for now and those working Bingo will be recorded as volunteer hours.

[Donna Wilkins] inquired as to whether students and parents could get credit for working Bingo without actually working at the hall – is there any outside work?

[Sandy Gibson] stated that you really need to work the games to understand the paper work that has to be done.

[Ellen Gellene] stated a committee (Darren Kirsch, Pat Marcolini, Sandy Gibson, Steve Lazarus, Barb Devaney, Ellen Gellene and Linda Schrock) has been established to look at options for a new program. The board will be reviewing suggested options over the next few weeks and come up with recommendations for an alternative program. Information will be available at the Parents' Meeting on August 28.

[Ellen Gellene] stated that the Nominating committee (Ellen Gellene, Tonia Graves and Nancy Lazarus) had nominated Valerie Marshall for the Student Accounts position.

[Pat Marcolini] stated we held four (4) on-line votes during May/June timeframe:

\$125 for Darren Kirsch and \$75 for Gabe Stone for end of year gifts

\$334.40 for Gabe Stone and the South Carolina Honor Band trip

\$4,300 for a new bassoon

\$8,000 for a new scaffolding (band stand) – [Mr. Kirsch] stated it will be OSHA approved, mobile, able to be disassembled, and locking.

[Pat Marcolini] stated that the pool party is tentative planned for Thursday, Sept 3rd, 7-10pm, at the Jewish Community Center, and needs a head count as a lifeguard is needed for every 25 students (estimated at 125).

Band Director [Darren Kirsch]

Thanked everyone for participating and reviewed the latest planning calendar.

Stated there will be a student leadership dinner on Aug 12th at Sydney Beasley's house and that there will be no pool party after the Aug 28th parent show.

Pointed out that there is both the State marching festival and a home game on Halloween night which is also Senior night.

Stated that we will need the funding for the marching drills allocated soon.

1st Vice President [Ellen Gellene]

Stated that we will be sending out requests for band camp volunteers next week.

[Pat Marcolini] (for Tonia Graves) stated that notices have sent out about missing uniforms and that Cathy Harvey has volunteered to be the new assistant uniform mom.

Sandy Gibson (3rd VP – Bingo Operations)

Stated that they have updated all of the Bingo computers with the renewed Trend Micro anti-virus software.

[Steve Lazarus] discussed bingo balance requirements and use of proceeds money that has to go to specific accounts and that most had been paid out.

[Mr. Kirsch] stated that we still owe some private lesson scholarship payouts.

Secretary [Mike Powell]

Stated that "@grafonband.com" email accounts are being established for all the Executive Committee positions in order to have permanent email addresses with a position and that forwarding addresses were needed from each of the positions.

Stated that it was critical to have a common MS Excel roster that everyone uses so that data can be easily shared between the respective board functions that use the data. Discussion was held on whether the Phone Tree couldn't be reformed as a Roster committee in order to validate student's information and maintain current information.

[Donna Wilkins] agreed to recruit volunteers during the parent meeting in August.

Stated that an online band camp registration form was created so advance notice of bandcamp participants and student information could be gathered. There was discussion on whether the form would be used but it was decided it would be used on a trial basis.

[Ellen Gellene] suggested that computers could be used during band camp registration so that the student data would not have to be reentered from written forms.

Treasurer [Pat Marcolini for Barb Devaney]

Stated we are trying to find an accountant to do preparation of tax returns.

Stated that a budget for the 2009-10 school year was prepared and presented at the new student parents meeting.

Student Accounts Treasurer [Mike Powell –acting]

Stated that all checks had been written and forfeited funds recapitalized into the Hardship account. Agreed that he would stay on the checking account until the new treasurer was signed onto the account.

[Pat Marcolini] stated that there needs to be a financial review of the Student Account prior to turnover to the new SA Treasurer.

New Business

[Sandy Gibson] recommended having a printed version of the Student Handbook to give out to new students at Band Camp. Mr. Kirsch stated that they could be printed up by the school printer.

[Pat Marcolini] stated that the next GHBPA meeting will be August 10th at 7pm and that the September meeting will be Sep 15th at 7pm.

Recorded July 9, 2009

Michael Powell, Secretary, GHBPA

Minutes of the Grafton High Band Parents Association Executive Committee Meeting (10 August 2009)

President [Pat Marcolini]

A motion was made to dispense with the reading of the July minutes. The motion was seconded, voted on and approved.

Guard Moms [Lynette Lavalley / Kathleen Basham]

Ordered some shoe sizes for trying on and makeup to tryout. Will make up a mock flag to see if fabric and dimensions are correct. Mr. Kirsch wanted them wider than last year. New email for Guard moms is colorguard@graftonband.com

[Pat Marcolini] There is a meeting with the tax attorney set up for Wednesday morning the 12th. We will share the results of the meeting at the Aug 28th meeting.

Held an online vote ending July 17th for a motion to approve using a tax attorney. Motion was approved.

Pool party is set for Sept 3rd at Jewish Community Center, 7PM. Estimate of 125-175 students was given.

There is a Parents meeting on Aug 28th briefly before the rehearsal show.

Band Director [Darren Kirsch]

Need a check for Hickory, Menchville and State Marching Festival marching entry fees.

Ordered 361 T-shirts last year, asked whether we should order same mix and qty of t-shirts this year?

GHBPA members agreed we should order same amount (360).

Discussed marching tower options. Mr. Kirsch talked with Mr. Hopkins (principal) and the athletic director on where to put the tower and there was no permanent location available so we went back to using a portable structure, possibly on a trailer. This will require adding stabilizer bars which may increase the price.

Mr. Kirsch asked for \$245 to purchase a "port-a-field" to make lines on the practice marching field.

Request was approved.

1st Vice President [Ellen Gellene]

Mr. Hopkins is going to make sure one of the ice machines in the complex has ice for the second full week of band camp.

Head Chaperone [Linda Schrock]. Need to email volunteer hours to head chaperone through the respective Executive Board member. Executive Board member will then forward to chaperone.

Uniform Mom [Ellen Gellene for Tonia Graves] Tux shirt vendor will send one size each for the tux shirts for measuring.

2nd Vice President [Nancy Lazarus]

Scrip Sales [Nancy Lazarus for Stacie Beasley]. Wants \$1,000 to purchase some advance Scrip cards.

Treasurer will look at available funds to decide whether we can fund advance purchases. Looking at ideas to get the word out about scrip.

Fruit Sales [Nancy Lazarus for Trisch Roe]. There was discussion on whether we would be able to have fruit sales this year through GHBPA.

3rd Vice President [Sandy Gibson]

Did an internal audit of Bingo records... came out OK w/ a few minor adjustments needed.

Discussed with Treasurer how to let people know how much money Bingo is making and where it's being allocated to let parents know what Bingo generates. Mike Powell offered to post on the website.

[Barbara Devaney] It is important that you stay within your spending/budget allowances and to let the Board know about (and approve) over budget items and be accounted for.

[Steve Lazarus] went over monthly gaming report. We have \$6,427.63 of available funds. We have a set-aside of at least 10% of gross receipts from each game proceeds for use for the band. Currently looking at \$8,000.

Secretary [Mike Powell]

Emails for each of the Executive Board positions using the “@graftonband.com” domain are posted in the GHBPA section of the website. Each committee has their own distribution list as well.

We received thank you notes from Ellen Gellene for the flowers sent her recently and from graduating Senior Samantha Roth for the scholarship she received.

Discussed the importance of utilizing the same roster of names so that spreadsheet data can be copy and pasted/shared easily between positions using the same student data.

Treasurer [Barbara Devaney]

Spoke to a CPA firm about doing our tax return – they gave a quote for less than half of the budgeted amount for tax return preparation services.

Provided a balance sheet. We currently have \$11,800 in equipment reserve. Scholarship account currently has \$12,812. Uniform reserve has \$13,106.

There was discussion on whether there is enough in the uniform reserve. Board recommended that an additional \$90 per month from Bingo proceeds be added to the Uniform reserve in order to meet the account goals of \$60,000 in 7 years. A motion was brought and approved to increase funding effective July 2009.

[Barb Devaney] Recommended overlaying Bingo proceeds into our operating budget to see a realistic picture of income and expense. Stated the object is to take into consideration Net Income generated by Bingo for budgeting purposes; however, separate bank accounts and tracking mechanisms will continue to stay in place to satisfy the reporting requirements of the Department of Charitable Gaming. Recommended posting the combined budget on the website.

Student Accounts Treasurer [Valerie Marshall - acting]

[Mike Powell] Disclosed that one student had received hardship account funds. Mr. Kirsch stated he had an additional candidate.

Reviewed balances of Hardship Account and Student Accounts totaling \$6665.89.

Discussed current process for scholarship award this cycle and that we needed to vote for funding the Scholarship appropriation. Exec Committee voted to fund the Summer Prep Course scholarship awards at the full amount (\$5,000).

[Mike Powell] Stated that he had met with the nominated Student Accounts Treasurer – Valerie Marshall and conducted initial transition of student accounts functions to her.

Discussion was held on documentation process for adult Bingo volunteer hours and who will provide that function. It was agreed that the head chaperone will receive a copy of the Bingo sign-in sheets from Sandy Gibson and that the Head Chaperone will be responsible for documenting the adult hours.

New Business

For General Membership meeting on August 28th (at 6:00 pm in the auditorium), need to make up own signup forms for subcommittee volunteers. Next Executive Board meeting will be on September 15th at 7:00 pm.

Minutes of the Grafton High Band Parents Association General Membership Meeting (28 August 2009)

Director [Darren Kirsch] - The meeting was opened by the Band Director, Mr. Kirsch, who talked about the students work and dedication during this year's band camp. Mr. Kirsch discussed the origin of the name for this year's routine, "Symphonic Dances" and that this was one of the most challenging marching routines the band had performed. He acknowledged the need for the "boosters" and encouraged everyone to volunteer where they could, and if not the band, somewhere else, to support the school and their student. He thanked everyone for attending and excused himself to get ready for the show.

President [Pat Marcolini] – The President continued with the meeting and asked for a vote to approve the budget as posted on the band website. The budget was approved. The president announced that the nominating committee had put forth Valerie Marshall for the position of Student Accounts Treasurer which had not been filled yet for the 2009-10 school year. Additional nominations were asked from the floor and none were received. A motion was proposed for acceptance of the nomination and was passed.

[Pat Marcolini] thanked Ellen Gellene and Tami Vandeman for their work at band camp and stated that the band was the largest in the county, peninsula and one of the largest in the state. Thanks were presented to parents for the drink and snack donations and contributions for band camp and the cups from Wendy's. It was announced that the pool party would be next Thursday, September 3rd, from 7-10pm at the Jewish community center in Newport News and that pizza and drinks will be provided.

1st Vice President [Ellen Gellene] – Presented the results of IRS audit in June and stated that all 501 (c)(3) non profit organizations on the Peninsula running Bingo games were audited. The result of the audit was that the GHBP was not in compliance with the IRS code regarding fund raising. Reviewed the current scholarship program and stated that the Scholarship Program was created 4 years ago and designed to comply with the Virginia Department of Charitable Gaming (DCG) regulations and hopefully IRS regulations as well and that the DCG was satisfied with our scholarship program.

[Ellen Gellene] stated that currently, profits from wreath and fruit sales go to the student's Student Account to be used only for band related functions. IRS code states that 501 (c)(3) non-profit organizations may not single out and remunerate certain members for their participation in fund raising activities as it equates to paying members without those members paying taxes on the revenues received. Further stated IRS rules state all revenues earned from fund raising by non-profit organizations must be distributed equally amongst all members regardless of who participated in the fund raising and that it is against IRS regulations to require members to participate in fund raising. Also stated that even though the \$30,000 allocated to band camp and spring trip scholarships is less than 5% of our gross earnings, the IRS said we cannot distribute those funds unbalanced between students. Stated that other organizations are still in violation but we could loose our 501 (c)(3) status AND pay taxes and penalties on the yearly earnings. Stated that York High band was also audited and is in exactly the same position as we are.

[Ellen Gellene] stated that Pat Marcolini set up a committee consisting of herself, Pat Marcolini, Darren Kirsch, Sandy Gibson, Barbara Devaney, and Linda Schrock to look at alternatives. Stated that GHBPA voted to retain a Tax Attorney to help us stay in compliance with the IRS and DCG and also figure out a way to legally offer an incentive to the 10% of the students and parents who work Bingo as well as those who participate in other fund raisers for financial assistance with band camp and spring trip. Stated that they are still in the document gathering phase of this process they do not have answers for Student Accounts and Scholarship related questions at the moment but that they will continue to keep track of who works Bingo and who sells fruit and wreaths. Ellen reminded everyone of the importance and financial contribution (\$79K) that Bingo equates to.

[Pat Marcolini] Introduced various Executive Committee members:

Treasurer [Barbara Devaney]

Discussed the band budget and specifically how the \$125 marching band fees cover extra staff, drill writing and music arrangement costs, competition fees and transportation, t-shirts, gloves and socks, basic photo package with button and 5x7 individual photo, pool party costs, equipment trailer maintenance. Stated that the \$25 concert fee is a uniform rental fee to cover replacement of worn uniforms.

Student Accounts Treasurer [Valerie Marshall] Stated that she would be working with the treasurer [Barb Devaney] in reviewing the Student Accounts records and getting band camp fees due in order during the next couple weeks.

Scrip Coordinator [Stacie Beasley] Stated that there is a new scrip form on the website and that there are several special offers listed.

Assistant Bingo Manager [Todd Beyer]

Uniform Mom [Tonia Graves] Talked about the care of the band uniforms. Stated that T-shirts would be on sale after the show on a first come first served basis.

Equipment [Mike Angwin] Talked about pit and equipment

Head Chaperone [Linda Schrock and Laura Adames] Talked about the need for chaperones for riding the school buses during games and competitions.

Tri-M [Claudia Hoyes] Talked about the Tri-M program.

Hospitality [Claudia Hoyes] Discussed the need for cookie bakers and help cooking hot dogs for feeding the band at the football games on Oct 3 and Oct 16. Stated that the band furnishes the hotdogs and that volunteers just need to cook them in some way at your home and that there will be a collection point.

[Pat Marcolini] Introduced additional new Executive Committee members as follows: Color Guard moms [Lynette LaValle and Kathleen Basham], Historian [Rob Schrock], Fruit Sales [Trisch Roe], Wreath Sales [Alan Groat], and Spirit Wear [Kelly Harrah].

Phone Tree [Mike Powell for Donna Wilkins] Discussed the need for volunteers for the phone tree subcommittee and that we would be using them to verify roster information this year and to see Donna Wilkins if you could volunteer.

Webmaster [Mike Powell] Stated what the band website URL was and that information is on the website that is often not in the weekly mailer, Bingo signup, and additional information and resources such as student accounts balances, student resources, forms, music, photo gallery, band points of contact and links to other band interest websites.

Remembrance [Lisa Angwin] Stated that band photos would be on Sept 3rd.

Publicity [Jim Barnett] Stated that he works with getting publicity for the band and placing news articles in local publications.

Data Entry [Mike Marcolini] Stated he puts out the weekly email/roster and to make sure you have your email listed with the band.

[Pat Marcolini] Thanked everyone for coming and closed the meeting to go and watch the parents demonstration show.

**Recorded and Submitted by:
Michael A. Powell, Secretary
Grafton High Band Parents Association**

Minutes of the Grafton High Band Parents Association General Membership Meeting (28 August 2009)

Director [Darren Kirsch] - The meeting was opened by the Band Director, Mr. Kirsch, who talked about the students work and dedication during this year's band camp. Mr. Kirsch discussed the origin of the name for this year's routine, "Symphonic Dances" and that this was one of the most challenging marching routines the band had performed. He acknowledged the need for the "boosters" and encouraged everyone to volunteer where they could, and if not the band, somewhere else, to support the school and their student. He thanked everyone for attending and excused himself to get ready for the show.

President [Pat Marcolini] – The President continued with the meeting and asked for a vote to approve the budget as posted on the band website. The budget was approved. The president announced that the nominating committee had put forth Valerie Marshall for the position of Student Accounts Treasurer which had not been filled yet for the 2009-10 school year. Additional nominations were asked from the floor and none were received. A motion was proposed for acceptance of the nomination and was passed.

[Pat Marcolini] thanked Ellen Gellene and Tami Vandeman for their work at band camp and stated that the band was the largest in the county, peninsula and one of the largest in the state. Thanks were presented to parents for the drink and snack donations and contributions for band camp and the cups from Wendy's. It was announced that the pool party would be next Thursday, September 3rd, from 7-10pm at the Jewish community center in Newport News and that pizza and drinks will be provided.

1st Vice President [Ellen Gellene] – Presented the results of IRS audit in June and stated that all 501 (c)(3) non profit organizations on the Peninsula running Bingo games were audited. The result of the audit was that the GHBP was not in compliance with the IRS code regarding fund raising. Reviewed the current scholarship program and stated that the Scholarship Program was created 4 years ago and designed to comply with the Virginia Department of Charitable Gaming (DCG) regulations and hopefully IRS regulations as well and that the DCG was satisfied with our scholarship program.

[Ellen Gellene] stated that currently, profits from wreath and fruit sales go to the student's Student Account to be used only for band related functions. IRS code states that 501 (c)(3) non-profit organizations may not single out and remunerate certain members for their participation in fund raising activities as it equates to paying members without those members paying taxes on the revenues received. Further stated IRS rules state all revenues earned from fund raising by non-profit organizations must be distributed equally amongst all members regardless of who participated in the fund raising and that it is against IRS regulations to require members to participate in fund raising. Also stated that even though the \$30,000 allocated to band camp and spring trip scholarships is less than 5% of our gross earnings, the IRS said we cannot distribute those funds unbalanced between students. Stated that other organizations are still in violation but we could loose our 501 (c)(3) status AND pay taxes and penalties on the yearly earnings. Stated that York High band was also audited and is in exactly the same position as we are.

[Ellen Gellene] stated that Pat Marcolini set up a committee consisting of herself, Pat Marcolini, Darren Kirsch, Sandy Gibson, Barbara Devaney, and Linda Schrock to look at alternatives. Stated that GHBP voted to retain a Tax Attorney to help us stay in compliance with the IRS and DCG and also figure out a way to legally offer an incentive to the 10% of the students and parents who work Bingo as well as those

who participate in other fund raisers for financial assistance with band camp and spring trip. Stated that they are still in the document gathering phase of this process they do not have answers for Student Accounts and Scholarship related questions at the moment but that they will continue to keep track of who works Bingo and who sells fruit and wreaths. Ellen reminded everyone of the importance and financial contribution (\$79K) that Bingo equates to.

[Pat Marcolini] Introduced various Executive Committee members:

Treasurer [Barbara Devaney]

Discussed the band budget and specifically how the \$125 marching band fees cover extra staff, drill writing and music arrangement costs, competition fees and transportation, t-shirts, gloves and socks, basic photo package with button and 5x7 individual photo, pool party costs, equipment trailer maintenance. Stated that the \$25 concert fee is a uniform rental fee to cover replacement of worn uniforms.

Student Accounts Treasurer [Valerie Marshall] Stated that she would be working with the treasurer [Barb Devaney] in reviewing the Student Accounts records and getting band camp fees due in order during the next couple weeks.

Scrip Coordinator [Stacie Beasley] Stated that there is a new scrip form on the website and that there are several special offers listed.

Assistant Bingo Manager [Todd Beyer]

Uniform Mom [Tonia Graves] Talked about the care of the band uniforms. Stated that T-shirts would be on sale after the show on a first come first served basis.

Equipment [Mike Angwin] Talked about pit and equipment

Head Chaperone [Linda Schrock and Laura Adames] Talked about the need for chaperones for riding the school buses during games and competitions.

Tri-M [Claudia Hoyes] Talked about the Tri-M program.

Hospitality [Claudia Hoyes] Discussed the need for cookie bakers and help cooking hot dogs for feeding the band at the football games on Oct 3 and Oct 16. Stated that the band furnishes the hotdogs and that volunteers just need to cook them in some way at your home and that there will be a collection point.

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[Pat Marcolini] Thanked everyone for coming and closed the meeting to go and watch the parents demonstration show.

Minutes of the Grafton High Band Parents Association Executive Committee Meeting (15 September 2009)

President [Pat Marcolini]

A motion was made to dispense with the reading of the August 10th minutes.

Stated that an online vote was held on August 29th to pay for instructor fees for band camp out of the Scholarship Account and subsequently approved.

Stated that Kathleen Basham is now the sole guard mom.

Guard Mom [Kathleen Basham] Guard uniforms were fitted today and are being altered. Mr. Kirsch stated that we need a quantity of nine 2' x 2' x 13" boxes to support weight of girls for the Tango movement.

Tri-M [Claudia Hoyes] We will be tackling more service projects than last year including T-shirts for Relay for Life. The shirts will say "Grafton Clipper Bands Marching Out Cancer 2009".

[Pat Marcolini] A motion was made and subsequently approved to create a position for Band Camp Manager with Tami Vandeman being nominated to fill the position.

Band Director [Darren Kirsch]

Stated that the First football game is both Rising Clipper Night and Friday Night Flights and will be a "crazy night". Stated the September 25th was the group picture night but has now been moved to October 3rd. Stated he needs a list of chaperones and pit crew who will need to come in the gate for the game. Stated we will be performing at Hickory Competition with 4 other bands in our class including Grassfield, Princess Anne, and Great Bridge and we will be playing at 8:30PM. Call time likely will be between 2:00pm and 3:00pm and student will eat at school before we leave or they can take on the bus. Stated we will likely be home around 11:15 to 11:30. No information on Menchville competition other than it will be at night. Stated that for the Oct 31st competition, it is currently only ourselves so far for the Class 5A bands out of 26 bands registered. Performance time is currently 4:45pm. Stated we will be home around 6:45pm which will be close trying to be at the football game that evening. Stated that he hopes to have our tower ready next week. Stated that back to school night is the 21st and will include instructions to log on to new school website.

1st Vice President [Ellen Gellene]

Asked how many hot dogs we will need for upcoming games and which games we should cook them for. Chaperone [Linda Schrock] Stated that Committee Chairs need to turn in their member's volunteer hours.

Uniform [Tonia Graves] Stated that the last order of uniform accessories (gloves) will be in tomorrow (16 Sept).

2nd Vice President [Nancy Lazarus]

Fruit Sales [Trisch Roe] The envelopes for fall fruit sale will go out Monday, Sept 21st and must be turned in on Oct 13th. Stated that the students must collect money in advance. Stated that estimated delivery date for the fruit is the week of 16 November.

Scrip [Stacie Beasley] Stated that Scrip sales are going slow but are OK.

Spirit Wear [Kelley Harrah] Stated that the athletic boosters agreed that the band can take over the band magnets, and band and guard flags sales.

[Pat Marcolini] Stated that Alan Groat volunteered to be chairman for Wreath Sales.

3rd Vice President [Sandy Gibson]

Stated that the Gaming Report has gone out. Stated that nothing has been paid out for progressives yet. State that she wrote a check for remainder of scholarships that were awarded for lessons. Reported on current account balance. Stated that she received the Bingo audit back from Department of Charitable

Gaming (DCG) with lots of recommendations for changing things. Stated that DCG requires that you spend 10% of your gross receipts and we have been behind on this but that the combining of the Bingo budget with general fund budget should help manage this.

[Ellen Gellene] Asked when the last deposit to the scholarship account was made.

[Barb Devaney] Stated that funds that are deposited into the restricted accounts can be used for other purposes than originally intended if the board votes on the new intended use. For example, if the Board agrees to use money deposited into the Scholarship Account to pay for the spring trip buses, then that would be acceptable if the Board votes on this usage.

[Sandy Gibson] Stated she would rather receive invoices and write checks to vendors than write checks to GHBP for general deposit... that DCG would prefer that.

Remembrance [Mike Angwin (for Lisa Angwin)] Stated that group pictures moved to October 3rd and that we need guard to show up early.

Secretary [Mike Powell]

Stated that Donna Wilkins had received several volunteers for the Phone Tree and that she was in the process of verifying with each of them that they understand the requirements of the job before assigning students to each of them.

Data Entry [Mike Marcolini] Stated that we still have some outstanding roster forms we need. Mr. Kirsch will announce in class those needed.

Treasurer [Barbara Devaney]

Stated that she was able to consolidate the Bingo journals into Quickbooks for the Fiscal year ended June, 2009 for submission to the CPA in preparation for the annual tax return.

Stated that we will now be able to move to Quickbooks Online and jointly access financial books. Access will be available to the Bingo VP/Managers, the Student Accounts Treasurer, the Treasurer, and the President, as well as our CPA firm.

Stated that she had secured services of Goodman & Co, LLP (CPA) to prepare annual tax return. Noted that Goodman is representing another client that is being audited by IRS for Bingo also.

Stated that she has \$1,647 in cash on hand, but will deposit into operating account if there is no longer a need for petty cash at this time .

Stated that the main operating account has a little over \$20,000 in it.

Stated that there are still outstanding band fees but a large portion of them are for Concert Band fees.

[Mr. Kirsch] stated that a lot of students may not have known about that fee.

Stated that the Reserve/Restricted accounts are considered "Board Discretionary" accounts, therefore should the Board decide to use the funds for something other than the original intended purpose (e.g. scholarships), the Board simply needs to vote on the alternate use of the funds.

Stated that the year-to-date receipts & expenditures are currently in line with the Budget.

Student Accounts Treasurer [Valerie Marshall]

Stated that she needs to get the right people to go to the bank and effect the changes to get herself on the bank account.

New Business

[Pat Marcolini] Asked for vote to approve the minutes from the 28 August General Membership Meeting. Stated that we need to amend the 28 August minutes to include approval of the budget. Next meeting is Tuesday, October 13th.

Submitted by:
Michael Powell
GHBP Secretary

Minutes of the Grafton High Band Parents Association Meeting (13 October 2009)

President [Pat Marcolini]

A motion was made to dispense with the reading of the September 15th minutes.
One online vote was held ending Oct 3rd for a Tenor Sax purchase. Vote was for approval.
We are still waiting for a document from the IRS to give to the tax attorney in response to the IRS exam.
Guard [Kathleen Basham] Guard has a hand warmer fundraiser going on.
Marcolini – proposed a vote for a resolution that the four general and reserve accounts will have signature/funds commitment authorization for the Treasurer with the President having secondary authority and that the Student Accounts account will have the Student Accounts Treasurer as signature/funds commitment authority with the 1st Vice President as secondary authority. The Treasurer will also serve as the Corporate Rep Manager for controlling online account access. The resolution passed and the Secretary was charged with drafting the resolution for the Executive Board's signature.

Band Director [Darren Kirsch]

Schedule for the Patriot Invitational competition just received. Show time is 8:40pm.
Students will miss the majority of school because of the Yorktown Day parade. Band will be eating lunch. Parade starts at 10:30am.
The marching practice tower was cheaper to build than expected.
Oct 31st football game was moved to 2pm due to York HS homecoming dance on Halloween night. We will now leave game immediately after the Senior Day presentation for Warhill VBODA marching festival. VBODA performance time is at 5:45pm. We hope to be home by 7:15pm.
[Mr. Kirsch] Thanked everyone for all of their participation and assistance in supporting the band.

1st Vice President [Ellen Gellene - absent]

Uniforms [Tonia Graves] – Manufacturer replacing Garment bags (100) at no charge due to manufacturing defects.
Chaperone [Robb Schrock for Linda] continue turning in volunteer hours.

2nd Vice President [Nancy Lazarus]

Fruit [Trisch Roe] Needs the key for the fruit money box. Will provide a list of volunteers that helped count money.
Wreath [Alan Groat] Wants to do an option for a bow. Asked for approval to award student volunteer hours for students helping make bows. Alan will buy the bow materials and get the students to help make the bows.
Concessions [Sabrina Powell] Stated no concessions until January.

3rd Vice President [Sandy Gibson - absent]

Gave Treasurer [Barbara Devaney] quarterly deposits for restricted account.

Secretary [Mike Powell]

Webmaster [Mike Powell] Discussed email auto responders and offered to discontinue if they were being distracting. Most agreed that they were and that they should be discontinued.

Treasurer [Barbara Devaney]

Stated that she had uploaded the accounts to quick books and all have access.

Stated that the Student Accounts balance was about \$1,650.

Stated that the Scholarship Account balance was \$14,117 and that we are on target to have \$22,000 by February.

Stated that the Equipment account had \$1,962 taking into account the money voted to buy the tenor sax.

Stated that the Checking account had \$14,000.

Stated that it appears that marching show music was \$6,000 which was over budget. [Mr. Kirsch] stated that music should be about \$3,000 and that it likely is an accounting problem because of when we paid for the music.

Student Accounts Treasurer [Valerie Marshall]

Stated she is still waiting for signature authority for the account.

Stated she is waiting for quicken online access.

[Pat Marcolini] Discussed the scholarship credit listings on the websites and that parents were asking why they are not posted. Reason is that we are still waiting for IRS information to give to tax attny.

New Business

None

Next meeting Nov 10th.

Submitted by:
Michael Powell
Secretary

Minutes of the Grafton High Band Parents Association Meeting (10 November 2009)

President [Pat Marcolini]

A motion was made and approved to dispense with the reading of the October 13th minutes.

An online vote was held ending Oct 22nd to approved the purchase of DVD development software for the historian [Robb Schrock]

An online vote was held ending Nov 2nd and approve the purchase of Visa gift cards for each of the marching season assistants, \$35 for the student staff and \$50 for the adult staff.

The State articles of incorporation were received and turned over to the tax attorney.

We recently received copy the Application for Tax Exemption from IRS

It was determined that for use of funds per IRS audit, that we must divide Bingo proceeds and fruit and wreath sales proceeds equally between all students going on Spring trip.

[Trisch Roe] We will make approximately \$9,000 from fruit sales profits.

A motion was proposed and carried to indefinitely suspend the Scholarship program pending determination from legal counsel of a way forward that allows us to award funds to individual students. Additional discussion followed that resulted in the determination that all fruit and wreath sales proceeds this year and scholarship appropriated funds will be used to subsidize this year's Spring trip equally for all students. Pending final determination of what we will be allowed to establish as a Scholarship program for the future, in the interim, we will maintain existing Scholarship credit balances on record but discontinue any further award of scholarship credits for Service, Academic, Performance and Leadership accrual methods. Beginning immediately, those students who work Bingo will be awarded student volunteer hours in lieu of scholarship credit for the hours worked but no hours will be awarded from other individuals working on behalf of a student. Additionally, since it has been determined that Scholarship credits can no longer be used, then students who actually worked Bingo games themselves this academic year will retroactively have any credits earned from Bingo converted to student volunteer hours. Those credits that have already been used for a Band Camp scholarship award this year will not be included in the conversion.

Additional discussion was held stating that there will need to be governance established in how the Bingo and fruit/wreath sales proceeds will be used to subsidize the Spring trip and how the individual student will make use of those funds. [Mr. Kirsch] stated that we might require an earlier submission of the deposit and that we will put the estimated trip costs in the holiday program so the information will be available earlier. A January due date for the first deposit was decided upon.

[Pat Marcolini] The Guard still has hand warmers for sale.

Band Director [Darren Kirsch]

Thanked everyone for all their volunteer efforts this marching season and particularly the uniform moms and volunteers.

Stated he recapped in band class today a review and comparison of scores from last year and this year.

Stated it was a successful season and that he believed this band came the farthest of any band from where they were at beginning of the season to now.

Stated the Holiday concert is coming up on Dec 15th starting at 6:30pm.

Believe that the middle school band concerts are on Dec 10th (6th grade) & 17th (7th/8th grade)

Stated that two students made All-Regional Orchestra.

1st Vice President [Ellen Gellene]

Feed the band – Brought in a total of \$1,612.91 from Band Camp and \$63.00 from remainder of Marching season after all expenses.

Hospitality [Claudia Hoyes] Stated that we will be using Smokin' Joes BBQ to feed the judges at District tryouts this year. We will be providing box lunches.

2nd Vice President [Nancy Lazarus-absent]

Wreath Sales [Alan Groat] Recommended extending wreath purchase deadline another week.

Fruit Sales [Trisch Roe] Stated that the fruit will be here on Tuesday the 17th. Stated we need 4 more volunteers and some dollies. Mr. Kirsch said he would obtain them. There are 783 cases.

3rd Vice President [Sandy Gibson]

Stated that the Gaming Commission has been pressuring them to change the way they conduct business. Stated that they want more of a checks and balance system at the different tables (e.g. instants sales, computer sales, etc.)

Stated that they have since implemented a checks and balance system so that each worker has to account for their starting money and number of tickets sold and that they can keep track of the number of computers sold.

Stated that we were off an average of \$176 per game in 2008 and that the DGC considers that a lot and wants to know specific reasons why we are short.

Secretary [Mike Powell]

Phone Tree [Mike Powell for Donna Wilkins] The phone tree will be verifying the latest roster coming up using the phone tree committee volunteers.

Treasurer [Barbara Devaney]

Stated that we have consolidated all of the books between Bingo and the GHBPA accounts.

Stated that we have the following balances in the accounts at Townebank; \$23,118.98 in checking account (due to fruit sales deposits); \$3,666.90 in the Equipment Reserve... we had to pay for the tower from that; \$14,117.08 in the Scholarship account; \$5,502.14 in the Student Accounts and \$14,793.45 in the Uniform Reserve account; all accounts totaling approximately \$111,893.92. We are showing a net income of \$15,000 (with some expenses left in rest of year). That incorporates the money made from Bingo. There is nothing out of line in the budget currently.

There was discussion on getting a GHBPA debit card for Mr. Kirsch to use for random and unplanned expenditures. Discussion over whether it had to be in an individuals name, risk of unauthorized charges and linking it to a dedicated account with limited funds in it to mitigate that risk. Treasurer will investigate further what the requirements are.

Stated that our tax return is complete.

Stated that the CPA can now look at our accounts through online quick books.

Student Accounts Treasurer [Valerie Marshall]

No comments.

New Business

None

Next meeting will be on 8 December.

Minutes of the Grafton High Band Parents Association Meeting

(08 December 2009)

President [Pat Marcolini]

Meeting called to order 7:04

Present: Mike Angwin, Valerie Marshall, Barb Devaney, Tonia Graves, Pat Marcolini, Mike Marcolini, Kathleen Basham, Darren Kirsch, Sandy Gibson, Alan Groat, Ellen Gellene, Claudia Hoyes, Kelly Harrah
Motion to dispense with the Nov Minutes - cannot approve as they were not amended from last month
Mr. Smith out of town (attorney) no new info available

Band Director [Darren Kirsch]

Concert next Wed 6:30 (show times to be announced next week)

Dec 21st Jazz Band playing 11:30-12:30 at Newport News Airport

District Auditions Jan 9th – All day whole district 1500+ students – 3000 people in the building
sign-up request will be announced at Holiday Concert

Great opportunity for students to get volunteer hours (No one turned away)

Proposed New HS Schedule Committee that has been formed and will be decided at the end of the year for the year 2011-2012 Darren is on committee and has asked for our feedback. Next meeting is on Monday Dec 14th. If you have feedback for him please give it to him ASAP.

Parent questioning band money for student accounts and the way that it is disbursed – they went to the top (school board) vs. using the chain-of-command.

Band trip info will be handed out at the Winter Concert – it will also be on the web

1st Vice President [Ellen Gellene]

District – all volunteers will be in one pool –

Schedule will go out the week before district tryouts

Uniforms [Tonia Graves]

Uniforms back from cleaners

Invoice came for shirts – Darren will submit to treasurer

Marching at Spring trip – is in question / Darren had polled the kids and they would prefer to not march
Attn Tri-M parent rep – please contact students; Mrs. Stone wants volunteers for this Thursday at 6:30 to help with Middle School Concert

Wreath Sales [Alan Groat] – some problems with the order forms. Lost sales of 24 wreaths possible. For next year recommendation of a list going out to all the parents with the wreaths that they ordered.

Spirit Wear [Kelly Harrah] Plans to sell at the holiday concert – looking for a non-band parent to sell during the concert.

2nd Vice President [Nancy Lazarus]

Fruit Sales [Trisch Roe] (absent) – Last of fruit was delivered last night.

3rd Vice President [Sandy Gibson]

Oct Report as of Oct 31 – estimated Available Funds \$13,523.08

Sandy and Barb working closely to ensure that we meet the 10% “Use of Proceeds” requirement.

Goal was Dec 1st to know what was needed to put in the restricted accounts and be caught up for the future.

Secretary [Mike Powell] (absent)

Treasurer [Barbara Devaney]

\$27000.00 in checking acct at present. Equipment \$6000, Scholarship \$20000 stud acct \$5500 uniform reserve \$16500

Scholarship - 2 checks written for deposit for spring trip, operating \$20000 in the black – different this year is orange and wreath money is in scholarship account rather than student account.

Proposed to allocate 40,000.00 (7500 will come in first quarter next year) to the Spring Seminar trip from wreath sales, fruit sales, scrip and Bingo.

Motion - Barb - Mike second – no discussion – motion passed

Propose – move forward with debit card/ only people on debit card would be Barb and Pat (signers on account) – card would be changed yearly as Treasurer and President change – would be tied to a separate checking account number which would house only small amounts that will be debited. On an as needed basis. This will cure some ills for parents who have had to pay out of pocket and Mr. Kirsch too.

Motion made by Barb 2nd by Kathleen no discussion – motion passed

Student Accounts Treasurer [Valerie Marshall]

For Mike please remove student acct forms for w/d, deposit and transfer forms students who have money in their accounts may use it for trip deposits

Valerie will contact students who have money available individually.

New Business

Ellen Gellene, Cathy Harvey, Diane Deutsch are on the nominating committee.

Next meeting - January 12th 2010

Meeting adjourned 8:31 pm