

Minutes of the Grafton High Band Parents Association Meeting (12 January 2010)

President [Pat Marcolini]

A motion was made and approved to dispense with the reading of the November 10th minutes.
A motion was made and approved to dispense with the reading of the December 8th minutes.
IRS Examination Recap – file still sitting on tax attorneys desk – no action
[Ellen Gellene] Nominating committee update – reviewed current nominations on slate

Band Director [Darren Kirsch]

Commented on the past weekends All-District Band auditions. Stated that it went smoothly. Results were official as of 8:00am January 12th. All-District Performance will be on February 6th at Gloucester High School starting at 2:00pm for Middle School Band; 3:00pm for High School Concert Band and 4:00pm for Symphonic Band.

There will be a Festival rehearsal on Monday night, Feb 22nd.

Reviewed the estimated costs for the Virginia Tech Honor Band trip and hotel costs.

Stated that 16 students qualified to audition for All-state Band. All-state auditions will be held at James Madison University and the performance will be at Great Bridge HS on February 27th.

1st Vice President [Ellen Gellene]

Chaperone [Linda Schrock] Volunteer hours... reminded all to make sure that volunteer hours are turned in.

2nd Vice President [Nancy Lazarus-Absent]

No comment

3rd Vice President [Sandy Gibson]

Commented that same great parents/students are showing up to help out. Use of proceeds earned was \$56,356.30. Use of Proceeds incorporated was \$86,318.17 resulting in 153% Use of Proceeds.

Secretary [Mike Powell]

No comment.

Phone Tree/Roster [Donna Wilkins] Will be contacting parents for the second round of roster verification calls.

Treasurer [Barbara Devaney]

Stated that Checking account has \$28,691.52 and that approx. \$4,000 is from Spring Trip deposits.

Scholarship account has \$20,224.76 which will be going back into the Operating account.

Equipment Reserve has \$6,167.99

Student Account has \$5,642.90

Uniform Reserve has \$16,481.09

Year to date net income is \$29,311.66

Student Accounts Treasurer [Valerie Marshall]

Will begin working on getting volunteer hours swapped over from Bingo

New Business

Next meeting will be on 9th February.

Minutes of the Grafton High Band Parents Association Meeting
(09 February 2010)

President [Pat Marcolini]

A motion was made and approved to dispense with the reading of the January 12th minutes. The Tri-M have raised \$420 through their Cancer T-shirt sales and the money went to the GHS Relay for Life team.

Stated that a letter was received today from the tax attorney. Several suggestions were provided including creation of a second organization and an additional suggestion to restructure the GHBP membership agreement to require Bingo participation. A copy of the letter was provided in the weekly emailing.

[Ellen Gellene] Regarding the slate for officer nominations... we still have not found anyone to nominate for the 1st Vice President position.

Band Director [Darren Kirsch]

Stated that the district band concert has been moved up due to recent weather.

Three students made trip for the Va Tech honor band.

Mr. Kirsch thanked Ellen Gellene for chaperoning the students on the honor band trip.

Stated that the South Carolina honor band trip is coming up and that we have budgeted \$1,000.

The district Festival will be held March 4th-6th at Warhill HS in Williamsburg. Estimated cost is \$600.

There will be a pre-festival concert at school currently scheduled for Mar 2nd at 6:30pm.

The Festival concert times are Concert band @ 10:40am on Thu, Mar 4th; Symphonic band @ 7:15pm on Mar 4th; and Wind Ensemble @ 8:35pm on Friday, Mar 5th.

There are four (4) new students in band and they will need fitted for uniforms.

Mr. Kirsch requested review of the equipment fund balance to see if additional loaner instruments could be purchased. Stated we are 'maxed out' on instrument loaners and that we could use a new concert euphonium. Stated we also don't own any school flutes but he would like to purchase one for a loaner when instrument is in shop, etc. The Executive Committee voted to approve expenditure of up to \$3,000 for purchase of a concert flute and concert euphonium.

1st Vice President [Ellen Gellene]

Nothing to report

2nd Vice President [Nancy Lazarus-Absent]

Nothing to report

3rd Vice President [Sandy Gibson]

Asst. Bingo Manager [Steve Lazarus] – Reviewed existing Bingo statement balances including expenditures and Use of Proceeds. Stated that we had paid out on our progressives at least one or twice.

Secretary [Mike Powell]

Phone Tree [Donna Wilkins-absent] Mike Powell relayed that they continue to verify the roster and have found several changes which are being forwarded to Data Entry [Mike Marcolini].

Treasurer [Barbara Devaney-Absent]

[Mr. Kirsch] Stated that 180 students are registered to go on the Spring trip.

Student Accounts Treasurer [Valerie Marshall]

Stated they are trying to get the volunteer hours posted.

New Business

[Pat Marcolini] Stated that the By-laws are up for review.

[Mr. Kirsch] Inquired as to whether trailer maintenance/repair may be needed.

Next meeting will be on the 9th of March (General membership meeting).

[Mr. Kirsch] Inquired as to whether we should hold an Executive committee meeting prior to the General meeting.

[Pat Marcolini] Suggested that we all meet at 6:30pm prior to the General membership meeting.

[Mr. Kirsch] Asked the Executive Committee to approve funding of a hotel for the music instructor coming to review the band for Festival performance.

Minutes of the Grafton High Band Parents Association Executive Board Meeting and General Membership Meeting (09 March 2010)

Executive Board Meeting Minutes:

President [Pat Marcolini]

Online vote was held in February to add Carla Swale as 1st Vice President to the slate of officer candidates and to increase the previously approved funding to buy a new baritone to \$3,183. [Pat Marcolini] visited with tax attorney again for 2 hours. He is reviewing how our original tax exempt status was written as well as Va state laws and what could be done to optimize it.

Band Director [Darren Kirsch]

Thanked the parents that came out to Festival.

Stated that the school musical got canceled.

Stated that one student made All State Band, Alex Avila (for fourth time) and that performance will be held at Great Bridge High School the Thu/Fri/Sat of spring break.

1st Vice President [Ellen Gellene]

Hospitality [Claudia Hoyes] Discussed the banquet cost and proposed cost per person to cover actual costs and that perhaps Bingo will cover cost of tip. A motion was brought and passed to charge \$10/person regardless of number of guests. Stated that approx. 340 people attended last year. We will be using Carabas Italian Grill again for catering.

2nd Vice President [Nancy Lazarus-Absent]

No discussion

3rd Vice President [Sandy Gibson]

Discussed that she had found out about the Virginia Charitable Gaming Organization which is a lobbyist type organization to support charitable gaming groups and monitors what goes on at general legislative area of charitable gaming. They have been in existence for a year and the membership fee is \$100. She went to their meeting and found out we can't play some of our games anymore (i.e. Winner Take All) after July 1st.

Secretary [Mike Powell]

Requested that we need a credit card to be placed on account for the band website hosting activity.

Treasurer [Barbara Devaney]

Went through a general review of fund raising and fees income.

Stated that concessions had netted \$350 and that we made approx \$11,000 on fruit/wreath sales.

Scrip sales has made about \$1,100 (if they liquidated all their current holdings would go up).

Spirit sales were \$31 and proceeds from the Guard sales were about \$700 (if they liquidated all their current holdings would go up).

Stated that we do not have a lot of expenses going forward at this point forward.

Awards and banquet costs will come out of bingo.

Scholarship account will be funded two more times before year end and some of the funds have already been earmarked for Spring trip.

Equipment account will get another \$5,000 from Bingo leaving about \$7,500 left at years end.

Uniform account will be about \$20,000 at years end which is on target for our ten-year projection for this account.

Bingo will pay for school bus transportation bill deficit that band and sports contribute to.

[Pat Marcolini] stated that she computed that if we lost Bingo, that the band fees would go up to about \$350/yr. (not including Spring trip). Asked Mr. Kirsch to let parents know of the impact of loosing Bingo at the Spring Trip meeting to follow.

Student Accounts Treasurer [Valerie Marshall-absent]

No comment

New Business

None

General Membership Meeting Minutes:

President [Pat Marcolini]

A motion was brought and passed to dispense with reading of the minutes from the Feb 9th meeting. Nominating Committee [Ellen Gellene] stated the currently proposed slate of officers.

[Pat Marcolini] The president requested a vote on the slate and the vote passed electing the currently proposed slate of officers.

Band Director [Darren Kirsch]

Opened up discussion on Spring Trip, stated notaries were here to sign any required forms.

Discussed forms that were sent home: Itinerary, Medical release form, orange card, rules form.

Discussed new information not on forms:

Students will be given the final itinerary on Mon/Tue before the trip. It will have actual performance times but he can provide times of performance now if needed. Students will get a park hopper pass but will only be allowed to park hop one day. Will have specific departure info including when to arrive/drop off, what to pack/and not pack, what to do w/ medical supplies.

We will be using Venture bus lines, four 56 passenger buses. Drivers switch off on way down so they don't exceed drive time.

Band voted not to do a marching competition so just need concert uniforms. We will take them down to Florida in the trailer. Students need to bring them in Mon or Tue before spring break. Trailer pulls out Tues so they will need to take it down themselves if they don't drop off. Do not include socks/shoes in the uniform bag.

We will have a nurse on the trip (Diane Deutsch (RN)). All prescription meds must go to nurse for trip w/ exception of asthma inhalers and other personal medical requirements. If it's OTC they can keep.

Please list all medicines being taken and allergies.

(Dianne Deutsch) stated she would put out additional guidance regarding meds and providing the right information for times/dosage.

Students can and should use cell phones if they have one. Remember to bring their charger.

Ask your students to let you know if the bus is going to be late returning.

Students do not have to go to school on Monday when they return (are excused), but if they don't have a ride or way to get home, they have to go to class and cannot stay in the band room. Students are not excused from assignments or homework during the trip and it must be turned in upon return.

There will be 4 students to a room. Students signed up for their own roommates.

Mr. Kirsch discussed that Bingo contributed \$40,000 towards the trip saving each student approximately \$400. Encouraged everyone to please volunteer for Bingo. Stated that fees will go up \$400/year w/o Bingo and \$1000 if you include Spring trip fees.

1st Vice President [Ellen Gellene]

No comments

2nd Vice President [Nancy Lazarus-Absent]

No comments

3rd Vice President [Sandy Gibson]

No comments

Secretary [Mike Powell]

No comments

Treasurer [Barbara Devaney]

No comments

Student Accounts Treasurer [Valerie Marshall-absent]

No comments

New Business

None

Submitted by
Michael Powell
GHBPA Secretary

Minutes of the Grafton High Band Parents Association Executive Board Meeting (12 April 2010)

President [Pat Marcolini]

A motion was made and carried to dispense with the reading of the minutes from the 09 Mar meeting. An online vote was held for donating \$500 toward Alex Avilla's international band competition.

Band Director [Darren Kirsch]

Discussed information about the 2010 marching show which will be a space-type theme (Star Wars, Star Trek, etc.). One person writing both pit/percussion and drill.

Will have calendar updates regarding Drum Major clinic, awards banquet confirmation and Spring concert rehearsal and performance dates.

We will have SOL test impacts again where students may not need to come to school.

We will be hosting a band festival the weekend of April 24th and will need some adult volunteers (about 8) to host concessions, announcing, registration, etc. The band receives about \$1,000 for providing these services. The Festival will be from about 8am to 3pm.

1st Vice President [Ellen Gellene]

Nothing to report.

2nd Vice President [Nancy Lazarus]

Nothing to report.

3rd Vice President [Sandy Gibson]

Stated that nothing significant finance-wise has changed since last month's meeting.

Lucky 7 progressive paid out so March report is not correct on that amount.

Stated we are still struggling week-to-week with volunteers.

Art Glatt resigned as our computer salesperson after last game... we need someone to take his place.

Dave VanLear volunteered to work one game per month.

Will be only one game in April, two games in May and one in June.

We are now part of the Virginia Charitable Gaming Association. They go to all the Virginia Assembly meetings and represent the charitable gaming members.

Regina Bankston is taking over as Instants Manager from David Taylor.

Boyd and Regina Bankston will be going up to Atlantic Bingo convention in Maryland. Motion was made and carried to pay for their gas up and back.

Secretary [Mike Powell]

Nothing to report

Treasurer [Barbara Devaney]

Operating acct - \$18,400, expect to have about \$1,000 to \$1,500 at end of year.

Scholarship acct - \$1,000. Expect one more deposit and end of year balance of about \$1,300.

Equipment acct - \$5,500. Expect to have about \$8,000 at end of year.

[Mr. Kirsch] Stated we will need a plan to replace the sousaphones... cost about \$4,000 apiece. Will check on getting an estimate for four (4) new cases for Yamaha sousaphones.

Uniform acct – will have close to \$20,000 at years end.

Student Accounts Treasurer [Valerie Marshall-Absent]

Nothing to report.

New Business

[Mr. Kirsch] Stated that the copier had broken and that the maintenance company came out and worked all day fixing it under our current maintenance agreement.

Next meeting will be Tuesday the 11th of May.

Submitted by
Michael Powell
GHBPA Secretary

Minutes of the Grafton High Band Parents Association Executive Board Meeting (11 May 2010)

President [Pat Marcolini]

A motion was made and carried to dispense with the reading of the minutes from the 12 Apr meeting. On-line vote on April 24 passed.
Received a letter from the tax attorney.

Band Director [Darren Kirsch]

Provided an update on end of year money from County regarding need to close out and pay any bills. Stated he placed an order for \$980 for marching drum heads. Stated that all music expenses have been covered and that all end of year money should be closed out. There will still be some awards banquet costs still outstanding. New student leadership will be posted by June 4th. Stated that he was able to purchase 5 tuba cases having wheels and latches at \$269 each. Purchased a drum set for \$75 at the Relay for Life auction. Will post all music on website next year to make it easier for students to download and reprint lost copies.
May 18th is rising Freshman parent night at 7pm.

1st Vice President [Ellen Gellene]

Hospitality [Claudi Hoyes] Asked to use band coolers for After Prom party. Confirmed that GHBPA will pay the tip for the Carrabbas at the awards banquet, estimated at \$540.

2nd Vice President [Nancy Lazarus-Absent]

Nothing to report.

3rd Vice President [Sandy Gibson-Absent]

Instants Manager [Regina Bankston] Stated that we had 275 participants at last Bingo game. Going to hold a meeting with all the Bingo managers to come up with ideas on how to get more volunteers. Stated that we are still short 10 volunteers for this Friday nights game. Received a discount on games purchased at the Atlantic Bingo Conference. Bought two new instants games... "Milk and Cookies" and "Ham and Eggs". Met an attendee at the conference who has been running a Bingo game since the 1970's and said Bingo attendance across the country is declining and that Bingo halls are becoming a dinosaur. Trying to find out questions on changing up the games in order to get more Bingo players coming.

Secretary [Mike Powell]

Webmaster [Mike Powell] Stated that the website needs a credit card attached and that payment will be due next month. Need the email addresses for the new board member and any subcommittee member replacements. Requested any recommendations to modifying the website including an integrated calendar.

Treasurer [Barbara Devaney]

Stated that most of the additional money till end of year will come from Bingo. [Mr. Kirsch] recommended updating Uniform reserve account yearly contribution. Barbara Devaney stated we had already raised the contribution this year. Balances for the various accounts are:
Operating \$1,837

Scholarship \$2,750

Equipment \$6,686

Uniform \$19,847

Bingo \$51,925

Student Accounts Treasurer [Valerie Marshall-Absent]

Nothing to report.

New Business

[Pat Marcolini] Need to form a budget committee for next month on Tuesday, June 15th.

Next meeting will be a General Membership Meeting on June 10th.

Next Executive Committee meeting will be Tuesday, July 13th, 7pm.

Submitted by
Michael Powell
GHBPA Secretary

No Meeting for June 2010

GHBPA Executive Committee Meeting

July 20, 2010

In attendance: Pat Marcolini, Yvonne Beyer, Todd Beyer, Tami Vandeman, Gail Asher, Patti Ozella, Trisch Roe, Tracey Morhiser, Gala Damato, Kevin Damato, Lisa McCoulskey, Tonia Graves, Andrea Anderson, Kathleen Basham, Regina Bankston, Mike Powell, Valerie Marshall, Lisa Angwin, Mike Angwin, Sandy Gibson, Barbara Devaney, Nancy Lazarus, Charlene Wentland, Darren Kirsch, Mike Marcolini, Linda Schrock, Maggie Haley

Pat Marcolini, President -

- ✓ Pat called the meeting to order at 7:06pm. She welcomed everyone and had the Committee introduce themselves and their role in the BPA for this year.
- ✓ A motion to dispense with the reading of the May, 2010 Minutes was made. Motion and seconded and Approved by majority vote.
- ✓ If members have anything for Executive Committee Meetings, send to Pat for the Agenda.
- ✓ Business Meeting will be held on August 27th during the parent show. Let Pat know which Committees will be setting up that evening to get volunteers.
- ✓ Kathleen Basham reported that the inventory of flags and poles for the Guard has been completed.
- ✓ Pool Party for students is scheduled for September 2nd. Maggie Haley will check to see if Windy Point can be used.

Darren Kirsch, Band Director -

- ✓ Mr. Kirsch thanked everyone for their time towards the band.
- ✓ Band Camp letter about ready to go out.
- ✓ 20 students attended Leadership Conference in Virginia Beach. Band Parents will reimburse half cost. Mr. Kirsch asked that reimbursement be done by sight reading day.
- ✓ Band students will be painting new lines in the parking lot.
- ✓ Would like money released to order new Guard uniforms. Money is already budgeted (\$6,000) so Mr. Kirsch can go ahead and make the order.

Charla Swale, 1st Vice President (Support)–

Tonya Graves, Uniforms -

- ✓ Will have 3 other people helping.
- ✓ On 2nd day of Rookie Camp, Tonya will take orders for shoes for incoming band members.

Mike Angwin/Kevin Damato, Trailer/Equipment Maintenance –

- ✓ Getting estimates for trailer painting. Will have an electronic vote for approval once costs are finalized.
- ✓ Tower only has primer on it. Mr. Kirsch would like it painted to prevent rust.
- ✓ Any volunteers for the PIT, let Mike know.
- ✓ Mr. Kirsch will need names of adult volunteers to turn in to admissions for free entry during the football games.

Gail Asher, Hospitality –

- ✓ Will have Cookie Sign-up Sheets for parents on August 27th
- ✓ Snow Zone will come out during the first week of band camp.
- ✓ Carrabbas for Senior Night has been booked.

Tami Vandeman, Band Camp Coordinator -

- ✓ Contacted various fast foods for cups. Wendy's and Taco Bell have donated. Will send out message for volunteers for band camp.

Linda Schrock and Laura Adames, Chaperone Coordinators -

- ✓ Will have volunteer form at parent night.
- ✓ All volunteer hours should be tracked monthly and sent to Board person who will then send it to Linda. Board members should also keep track of hours.

Nancy Lazarus, 2nd Vice President (Fundraising) -

Tracey Morheiser, Script Sales –

- ✓ No report.

Patti Ozella, Spirit Wear -

- ✓ No report

Shari Davies and Sabrina Powell, Concessions

- ✓ Band will be responsible for Concessions for football games on September 10 and 18.
- ✓ Getting volunteers at parent night. Will also be looking for lead for next year.

Trisch Roe, Fruit Sales -

- ✓ On track for Florida orders. Board requested to check on tangelos as well.

Wreath Sales

- ✓ Pat has not heard back from person who did this last year. May be looking for someone to head this up.

Sandy Gibson, 3rd Vice President (Bingo Operations)

- ✓ Distributed and reviewed reports for May and June.
- ✓ Internal audit conducted in June. Sandy has a copy if anyone wants it. Everything is in order. Bingo books are separate from the BPA.
- ✓ Regina Bankston, Bingo Instants Manager, talked about mistakes made when counting out the instant tickets. She suggested purchasing a Ticket Counting Machine. A new one costs \$1,900 and a rebuilt one is \$1,500. After discussion, a motion was made by Nancy Lazarus to purchase a new machine. It was 2nd by Gail Asher. Motion carried.
- ✓ Section Bingo - Trying something new this year using instrument sections to run bingo. Sections assigned by game starting September 3rd. Still signup on website. Can do a theme night. Would like 10 parents with the 14 students.

Maggie Haley, Secretary

Lisa McCoulskey and Deena Singer, Phone tree -

- ✓ Need all the lists to develop Phone Tree

Lisa Angwin and Gala Damato, Remembrance -

- ✓ September 2, band pictures. Would like to start earlier for section pictures.

Jim Barnett, Publicity -

- ✓ No report

Mike Marcolini, Data Entry/Weekly Email -

- ✓ Keeps data base of contact info for all band members. Not to use for anything other than band.
- ✓ Will try to only do weekly emails. Committees should send their info directly to Mike Marcolini.

Mike Powell, Website -

- ✓ Band email assigned. Use of band alias is your preference but it is good for continuity sake . Email will automatically go to personal email. Can set up an alias through regular email for band email.
- ✓ Sections on Website (spirit wear, etc.)need updating . Send info to Mike P. to update. Send as attached word document. Use the old Microsoft version to send messages to Mike.

Barb Devaney, Treasurer

- ✓ Account Balances:
 - Checking \$1,900 balance
 - Equipment reserve account \$7,986
 - Scholarship \$5,449
 - Student accounts \$6,014
 - Uniform reserve \$19,851. Replace uniforms every 10 years. On track for that.
- ✓ Proposed Budget for 2010-2011 was distributed. Mike Powell will post on website for 30 days prior to vote. Will vote at parents meeting on August 27th. Changed format to reflect who is paying for what. 75% of budget is paid for by various fundraisers.
- ✓ Update from IRS - Any type of fundraising must benefit the entire organization. Possible to do a Membership Organization . Must be 501c6 . Barb will continue to research. Lisa Angwin and Yvonne Beyer were tasked with investigating what other groups are doing. York High is moving toward Membership organization.

Valerie Marshall, Student Accounts -

Charlene Wentland, Student Volunteer Hours Coordinator –

- ✓ Made an official form to use for events to capture volunteer hours. Will put it on website for committees to download for use. Also make one for use by parents. Mike Powell will put it on Website under Forms.
- ✓ Remove all notations for Scholarship Program from Website and Handbook at this time.
- ✓ Currently \$6,014 in student accounts. \$2475 is directly associated with students. Most was frozen because of the IRS ruling. Discussion of having parent signature to get money back. Send a letter to parents to request money returned by a certain date or the money will be turned over to the band. Money could go to pay for siblings' bandcamp fees.
- ✓ May need to close the position of Scholarship Credit Manager because of no longer being needed.

New business

From D. Kirsch:

- ✓ Bill from York County for transportation for 2009-2010. Sent out many instruments at end of year to repair. Instrument repair bill for \$750.
- ✓ Need updated medical release form for handbook.
- ✓ Requested \$200 for staff shirts. Motion moved by Linda Schrock and 2nd by Nancy Lazarus. Motion carried.
- ✓ Looking into the St. Patrick's Day Parade in New York for the Spring Trip.

Pat Marcolini:

- ✓ At parent meeting, will ask for extension of bylaws until December. Normally our By-laws are renewed by September and every 2 years they are reviewed. Because of the changes in bingo, a revision will be needed for the bylaws. Pat asked for volunteers for a By-law Committee - Nancy Lazarus will help.

Mike Powell:

- ✓ Will forward Group Email Distributions

Next Meeting Monday, August 9th 7pm.

Meeting was adjourned at 8:30pm.

Action Item	Person Responsible	Due/Completed by
Confirm Pool Party location	Maggie Haley	August 2
Confirm, with Pat, space for sign ups during parent night	All Committee Chairs	August 15
Purchase Guard uniforms	D. Kirsch, K. Basham, R. Bankston	August 31
Reimbursement of half of Leadership Conference fees	Barb Devaney	August 3
Painting estimates of trailer	M. Angwin, K. Damato	August 10
Order Ticket Counting Machine	Regina Bankston	August 10
Committees to update info for Website	Committee Chairs, M. Powell	August 10
Post proposed budget on Website	Mike Powell	July 27
Sign-in sheet for parent volunteers	Charlene Wentland	August 2
Letter to parents for return of money in student accounts	Valerie Marshall	
Send out Group Email Distribution lists	Mike Powell	August 2
Send volunteer hours for July to Executive Board leader	All BPA members	August 2
Continue to research other non-profit groups' practices for using fundraiser money	B. Devaney, L. Angwin, Y. Beyer, D. Kirsch	August 9

GHBPA Executive Committee Meeting
August 9, 2010

Pat Marcolini, President –

- ✓ Pat called the meeting to order.
- ✓ It was moved, seconded and passed that the prior month's Minutes be approved without reading.
- ✓ Parent Meeting will be held on August 27 at 5:30pm. Let Pat know if you need a table and if you want to speak. Committee displays should be set up by 4pm. Parent Show at 6:30pm.
- ✓ Pool party confirmed for Windy Point Sept 2nd 7-9pm. Info that went home said Sept 3. Will change on Website and info to students.
- ✓ Guards – partial uniforms came in. Guardroom inventory good. Practice starts tomorrow.

Darren Kirsch, Band Director –

- ✓ Reading session went well. Leadership picnic on Wednesday evening. Rookie camp starts Thursday and Friday, from 8am-4pm. Full band camp starts August 16th.
- ✓ Grafton High new student orientation on August 31st.
- ✓ Picture requested for seniors to be included in the Homecoming booklet. Use band or senior picture. Would like a group picture. Lisa will talk to Bill Reinhart.
- ✓ Saturday Sept. 18th at Bailey Field for group picture 3:30-4:00 or Sept 11. Pat will email Bill about dates.
- ✓ Thanks to Regina for cleaning up guardroom.
- ✓ Upcoming competitions: September 25th at Hermitage and October 16th at Hanover; State Marching Festival on October 30th at Warhill; November 6th at Darling Stadium.
- ✓ Wooden band tower needs to come down. Looking for help this Saturday at 8am to take down old tower and place new tower. Is willing to give away wooden tower.

Charla Swale, 1st Vice President (Support) – no report

- ✓ Tonya Graves, Uniforms – Can still use volunteers for uniform fittings 2-3pm.
- ✓ Kevin Damato, Equipment – Received for painting trailer. \$2500-3,000 for graphics and painting. Will take 2 weeks. Motion by Gail Asher and 2nd by Regina Bankston to approve of no more than \$3,000 for painting. Motion Passed.
- ✓ Tami Vandeman, Band Camp Coordinator – Needs Band Camp volunteers. Will have signup sheet available for parents at Music Reading. She can also have a list for uniform volunteers. Contacted Dominoes and Papa Johns, Farm Fresh. Received cups from Wendy's, Taco Bell, and Bojangles. Letters going out to Pepsi and Frito Lay for donations.
- ✓ Gail Asher – Snowzone coming first week of Band Camp.

Nancy Lazarus, 2nd Vice President (Fundraising) – no report

- ✓ Tracy Morhiser, Script Sales - Will have info available for parent meeting on August 27th and Monday Message to band parents.
- ✓ Patty Ozella, Spirit Wear - Inventory \$2,598 in script wear products available.
- ✓ Trish Roe, Fruit Sales – Can add tangelos to fruit order. Should students get volunteer time for selling fruit? Mr. Kirsch will think about it.
- ✓ Pam Hyatt, Wreath sales – Pam stepped up to take this role.

Sandy Gibson, 3rd Vice President (Bingo)

- ✓ Last 2 bingos have been down possibly because of Dept. of Gaming changes. Half of clarinets have signed up for their night.

Maggie Haley, Secretary

- ✓ Lisa McCoulskey, Phone Tree – only has 4 volunteers.
- ✓ Lisa Angwin and Gala Damato, Remembrance – Band pictures on September 2nd.
- ✓ Mike Marcolini, Data Entry – Took names of committees chairs that need rosters of students' names.

Barb DeVaney, Treasurer

- ✓ Submitted last year's books to CPA. Should be able to get tax return done quickly. Balance sheet distributed. \$650 in checking acct. Many bills have already been paid. \$8,000 in equipment reserve. Scholarship at \$3,500. \$3,000 for band camp expenses.
- ✓ \$20,000 in uniform account. Budget \$7,000 a year towards this account.
- ✓ Valerie Marshall, Student Accounts - Student accounts currently has \$1,700, but this will go down as students turn in form to use money for Band Camp.

New Business

- ✓ Mr. Kirsch will need Hanover Competition registration payment.

Next meeting – Tuesday, September 14th at 7pm.

Action Item from August 9th Meeting	Person/Group Responsible	Due or Completed by
Update Website and student info about Pool Party on September 2 nd , NOT September 3 rd	D. Kirsch, M. Powell	August 16
Call Bill Reinhart about pictures	L. Angwin	August 16
Replace Tower	All	✓ August 14
Painting of Equipment Trailer	K. Damato, M. Angwin	September 9
Continue to solicit food, drink, monetary donations	T. Vandemann	September 9
Turn July volunteer hours in to Committee Chair	All	Past Due
Info on Script Sales for Parents' Meeting	T. Morhiser	August 27
Decide if students can earn volunteer hours via fruit	D. Kirsch	September 14
Send rosters of students' names to committees	M. Marcolini	August 20

Action Item from July 20th Meeting	Person Responsible	Due/Completed by
Confirm Pool Party location	Maggie Haley	✓ August 2
Confirm space for sign ups during parent night	All Committee Chairs	August 15
Purchase Guard uniforms	D. Kirsch, K. Basham, R. Bankston	✓ August 31
Reimbursement of half of Leadership Conference fees	Barb Devaney	✓ August 3
Painting estimates of trailer	M. Angwin, K. Damato	✓ August 10
Order Ticket Counting Machine	Regina Bankston	August 10
Committees to update info for Website	Committee Chairs, M. Powell	August 10
Post proposed budget on Website	Mike Powell	✓ July 27

GHBPA Executive Committee Meeting

September 14, 2010

Pat Marcolini, President –

- Pat called the meeting to order.
- Motion to dispense with August meeting minutes. 2nd. Approved.
- Minutes from Parent Meeting. Motion to accept and 2nd. Approved.
- Online vote for new marimbas. Passed. Has been ordered.
- Pool Party – cancelled because of hurricane. YMCA might be available after marching season or pizza party during spring trip. Motion to put money towards pizza. Passed.
- Guard – 2 new members as alternates.

Darren Kirsch, Band Director –

- Mr. Kirsch ordered 20 additional tee shirts. Would like a check from Barb Devaney, Treasurer, for \$190.50.
- 5-6 new students moved into percussion. Marimba ordered and 2 people can play.
- Bruce Rader, WAVY TV Sports Reporter will be at Homecoming Game on October 9th. He will broadcast live for the 5:30 and 6:00PM news. Channel 10. The band will perform in the background.
- Ordered new staff shirts.
- Hermitage Competition in Richmond September 25th. Grafton will go on at 9PM, awards at 9:30, 11:00-11:30 time home.
- Spring Trip – staying out of New York City trying to keep costs in \$600 frame. Trying to get into 2 Broadway shows but reserving 200 -210 tickets into 1 show is a problem. Will have to split people and chaperones into different shows.
Leave 4-5am on 17th. Excused from school on March 17 and 18. Scheduled to return on March 20th.
Charging \$129 per student to march in the St. Patrick's Day parade. Probably will not participate.
- Band owns current copier. Currently pay \$135 month for copier maintenance. Considering a new copier for \$126 a month for 36 months. Mr. Kirsch will check to see if current copier is County inventory and if there is a disposal fee. Considered an asset on Booster Club taxes. Motion by Tami Vandemann and 2nd by Regina Bankston to lease new copier and pursue best disposal option. Passed. Recommend selling old machine.
- Call time Saturday – 3:30. May adjust later. Depart 3:45.

Tonya Graves, Uniforms -

- 197 students with uniforms. Will place another shoe order.

Mike Angwin and Kevin Domato –

- Trailer has been painted white. 3 options for painting were passed around. Will have trailer painted by the Hermitage Competition. Like option "C".
- Have 26 volunteers for PIT Crew.

Laura Adames, Chaperones –

- No complaints from parents or students.

Trisch Roe, Fruit Sales

- Orders packets ready to go. Start date – Monday. Due back by October 12th. Put in Black Box. Delivery around November 15 or 16. Mr. Kirsch would prefer the 16th because he will have assistance from students.

Nancy Lazarus, 2nd Vice President Fundraising –

- Not many sales for spirit wear at the football game. May not be worth going to games to sell. Might want to go with window clings rather than magnets. \$1,300 profit from concessions sales at last week's football game. Order Sam's Card for Band. Sabrina Powell should be reimbursed.
- Tracey Morhiser leading Script Sales.
- Nancy will send out email to see if there are any additional orders for the new tee shirt.
- Pam Hyatt will be in charge of wreath sales.

Bingo – Presented by Pat Marcolini -

- July 1, state made all gaming people give up their \$1,000 jackpots except for 1 game. Regina said numbers are down. Looking at other ways to increase sales. Instants with \$599 winners.
- Effective November 1st, more changes with computer games.
- Regina likes new counter machine. Was able to start 2 more games.
- Bingo Permit has been submitted for next year.
- Important for band section leaders to work, if they are able.

Lisa Angwin, Band Pictures -

- All individual pictures taken. Group pictures on October 23 at Bailey Field.

Mike Marcolini, Data Entry –

- Missing some students' information. Mr. Kirsch will check on current students. Tonya will research phone numbers. 254 students. If committees needs regular roster list, let Mike know.

Lisa McCloulskey - Phone Tree

- Phone tree is set.

Barb Devaney, Treasurer-

- Checking \$16,500; Equipment fund \$7,987; Scholarship \$159; \$3912 in Student accounts.
- Everything is right on budget.

Valerie Marshall, Student Accounts –

- All money collected and turned into the band related to any fundraiser (including the fruit sale) is money towards the full band's profit from the fundraiser. This donation is tax-deductible to the donor.
If someone does not want to buy an item, but instead prefers to give money to the student for the student's use, the money is a gift. The money should be retained by the student and used appropriately. As a personal gift, this money is not tax-deductible to the giver.
- Mr. Kirsch approved of Volunteer hours for selling fruit. Minimum of 5 orders for 1 hour.

New Business –

- Kecoughtan Band Parents wanted Grafton to put in an ad for the competition program. Instead the Board agreed to send out a message in the Monday messages if any parent would like to support Kecoughtan Band Parents, they can contact them directly.

Next Meeting - Tuesday, October 12th 7:00pm.

Action Items from September 14 Meeting	Person/Group Responsible	Due or Completed By
Band Copier info. County Property? Disposal?	D. Kirsch	October 12
Additional shoe order	T. Graves	October 12
Complete painting of trailer	M. Angwin, K. Damato	September 25
Order Sam's Club Card	N. Lazarus	September 25
Order additional Show Tee Shirts, if needed	N. Lazarus	October 1
Group and Sectional Pictures	L. Angwin	October 23
Complete student information	D. Kirsch, T. Graves, M. Marcolini	September 25
Monday Message to include Kecoughtan ad request	M. Marcolini	September 26

Action Item from August 9th Meeting	Person/Group Responsible	Due or Completed by
Update Website and student info about Pool Party on September 2 nd , NOT September 3 rd	D. Kirsch, M. Powell	✓ August 16
Call Bill Reinhart about pictures	L. Angwin	August 16
Replace Tower	All	✓ August 14
Painting of Equipment Trailer	K. Damato, M. Angwin	✓ September 9
Continue to solicit food, drink, monetary donations	T. Vandemann	✓ September 9
Turn July volunteer hours in to Committee Chair	All	✓ Past Due
Info on Script Sales for Parents' Meeting	T. Morhiser	✓ August 27
Decide if students can earn volunteer hours via fruit	D. Kirsch	✓ September 14
Send rosters of students' names to committees	M. Marcolini	✓ August 20

Action Item from July 20 th Meeting	Person Responsible	Due/Completed by
Confirm Pool Party location	Maggie Haley	✓ August 2
Confirm space for sign ups during parent night	All Committee Chairs	✓ August 15
Purchase Guard uniforms	D. Kirsch, K. Basham, R. Bankston	✓ August 31
Reimbursement of half of Leadership Conference fees	Barb Devaney	✓ August 3
Painting estimates of trailer	M. Angwin, K. Damato	✓ August 10
Order Ticket Counting Machine	Regina Bankston	✓ August 10
Committees to update info for Website	Committee Chairs, M. Powell	✓ August 10
Post proposed budget on Website	Mike Powell	✓ July 27

GHBPA Executive Committee Meeting

October 12, 2010

Pat Marcolini, President –

- Call to order
- Dispense with the reading of September Minutes. Motion by Regina Bankston; 2nd by Linda Schrock. Passed
- By- law Revision Committee - Appointed are Nancy Lazarus, Monica Vandlear, Tami Vandeman, Regina Bankston, and Rob Schrock.
- Gifts for Marching Staff – in the past, gift cards have been purchased as a thank you to the Marching Staff. This year, there are 3 guard coaches and 2 student coaches. Motion to approve \$50 VISA Cards for each Coach totaling \$250 . 1st Mike Angwin; 2nd Rob Schrock. Motion passed. Purchase through our script card program.
- Tri M had meeting. Sold spirit bags with proceeds going to Powhatan Band that lost their trailer due to fire.
- Guard – Regina Bankston - Company took pictures of Guard's wind suit.

Darren Kirsch, Band Director –

- Thanks to all for helping on Friday.
- New Marimba in and was in the show last Friday.
- Email going out about Yorktown Day Parade. Students missing school October 19. 2ab and 3a classes missed. Students know to get any missed work. Leaving school at 10:30am.
- 2nd competition in Hanover. Call time 1:00pm. Back by 10:30pm. Schedule on website. 32 bands competing. Grafton is in Class 5.
- October 19 – public forum on proposed Hybrid 4x4 in Kiva. Mr. Kirsch was on the committee to study schedules. Why: 2 more additional credits for incoming freshman for standard diploma. Committee conducted school visits. Some drawbacks and some positives. Classes offered in semester. School day is scheduled to be lengthened by 15 minutes. Discussion of various components. 8 credits per year. Enrollment should go up. More electives would need to be added. Teachers will teach 6 out of 8 classes. Kathryn Graves, student, attended visits. Students she talked to liked it. Email Mr. Kirsch with specific questions.
- Karen Toston, former band mom's neighbor wants to sell trailer 12 x 7 for \$3,500. Current trailer is jammed. Might be over the gross vehicle weight. On long trip, items get beat up. We already have another truck committed to tow it. Regina asked that any decision be held off pending talking to Sandy because of Bingo sales. Suggested members go to look at the trailer. Regina Bankston and Kevin Damato will look at trailer and make their recommendations.

Tonya Graves – Uniforms, no report

Mike Angwin and Kevin Domato – Equipment/Trailer

- Trailer painted. Need to get with Barb to pay for paint. Lights are now working on trailer.
- Great turnout on volunteers for Pit but getting the same ones. Trying to get additional volunteers.
- On the 19th , for parade, need to be at school at 8:00am. Kids can load so pit crew not needed.

Linda Schrock - Chaperones

- Reminded Executive Board to collect number of volunteer hours each month for each person on each committee. Don't forget to include hours attending Executive Board meetings and time for contacting other to get hours. Due 5th of each month to Linda.

Gail Asher – Hospitality

- Senior dinner being planned during the home game on November 12th. Manicotti, salad, bread. Tables taken care of.

Trisch Roe – Fruit Sales

- Fruit orders due. Have 62 orders. 40 less than last year.

Tracy Morheiser – Script Sales, no report

Spirit Sales

- Have window cling decals and 2 flags. Also jackets and handwarmers.

Pam Hyatt – Wreath Sales

- \$20 and \$5 for bow. Band will make \$8 on wreaths and \$2 on each bow.
- Wreaths orders due in by November 13th and will be ready for pick-up the first week in December.

Yvonne Beyer – Bingo

- Guard has bingo for October 15th. Still 6-8 people shy.

Maggie Haley – Communications, no report

Lisa Angwin & Gala Damato – Remembrance

- Section and whole band pictures on October 23rd. Game time is 7pm.

Mike Marcoloni – Data Entry

- Still a few bounces on emails.
- Continue to get info to Mike by 8:00pm on Sunday for the Monday Message to parents.

Mike Powell – Webmaster

- Committees need to check and update content on band parents' website. For example, Policies, Uniform info, Spiritwear, Tri-M. Also need new picture to advertise spiritwear.

Barb Devaney – Treasurer

- \$15,600 in checking. \$8,600 in Equipment Reserve \$29,536 Uniform Account Student Account \$39.87 Scholarship Account \$160 All accounts on track
- Paid \$1,800 for trailer and \$1,200 to paint.
- Marimba - \$4,300 paid
- For the Spring Seminar in New York City, purchased blocks of 200 tickets for 2 Broadway shows - Memphis and the Revival of Mary Poppins. Student tickets costs \$40-48 each.
- Concessions netted over \$2,600 from 2 football games.
- Tax return has not been filed. We went over threshold for filing in IRA. Barb is working on additional paperwork.
- Private scholarships have not been paid out. Mr. Kirsch will be emailing names. Funds come out of Bingo. Already budgeted.

New Business - none

Next meeting: Tuesday, November 9 at 7pm.

Action Items from October 12 Meeting	Person/Group Responsible	Due or Completed By
By-law revision Committee to meet	Pat Marcolini	December
Purchase and distribute appreciation Gift Cards to Marching Staff	Pat Marcoloni	November
Look at additional trailer	R. Bankston & K. Damato	November 9
Turn in monthly volunteer hours	Executive Committee Chairs	November 5
Turn in Fruit Sale orders	Trisch Roe	November 5
Send updates for Website	All Executive Board	November 5
Send new Spiritwear photos for Website	Patti Ozella	November 5
Send Scholarship names to Treasurer	Darren Kirsch	November 5

Action Items from September 14 Meeting	Person/Group Responsible	Due or Completed By
Band Copier info. County Property? Disposal?	D. Kirsch	October 12
Additional shoe order	T. Graves	October 12
Complete painting of trailer	M. Angwin, K. Damato	✓ September 25
Order Sam's Club Card	N. Lazarus	September 25
Order additional Show Tee Shirts, if needed	N. Lazarus	October 1
Group and Sectional Pictures	L. Angwin	October 23
Complete student information	D. Kirsch, T. Graves, M. Marcolini	September 25
Monday Message to include Kecoughtan ad request	M. Marcolini	September 26

GHBPA Executive Committee Meeting November 9, 2010

Pat Marcolini, President -

- Call to order
- Dispense with the reading of October Minutes. Motioned; 2nd; Passed.
- By- law Revision Committee - Nancy Lazarus reporting. Biggest change is the Student Activity Account. Will send revisions out to General Membership by November 16th.
- Online vote to purchase 2nd trailer passed. Trailer was bought for \$3,500.
- Nominating Committee for next year's board was selected – Tonya Graves, Charla Swale, and Sandy Gibson. Slate of Officers will be presented at the February Board meeting and posted for 1 month on the Website to the General Membership. Elections will be held February 8th.
- Gift approved to Diane Monach for making Guard Costumes. Linda Schrock made the motion to purchase \$100 Visa Card; Laura Adames 2nd motion. Motion passed. Will purchase through our script card program.
- Holiday Party December 11th at 7pm. Bring dessert or appetizer to share. Pat and Mike Marcolini's house 116 Leslie Lane.

Darren Kirsch, Band Director –

- Last official game is this Friday. If football team wins, might have another game to play at. Costs between \$800 and \$1000 to transport band and equipment to Bailey Field. This is over our budget. Mr. Kirsch will ask that the School Board pay for transportation costs. If students have a problem with scheduling, Mr. Kirsch will look at on a case by case basis.
- Next competition at Darling stadium. So far, this year, the Grafton Band has beat 73 bands overall. Mr. Kirsch is very happy with the show and the season.
- Chair test today and tomorrow. 4 students made senior orchestra. Playing this weekend at Grassfield High.
- Holiday concert December 16th starting at 6:30 pm.
- District Band auditions – January 8th at Grafton. Will need volunteers from Band Parents and students to cover registrations, snacks, etc.
- Mr. Kirsch thanked the Band Parents for all the support and involvement that is given to the students and the band.

Gail Asher - Hospitality

- Senior Night. Has obtained free salad and paper products. Feeding seniors at 5:30pm.

Mike Angwin and Kevin Domato – Equipment/Trailer

- Thanks for new trailer. Have the title and Pat needs to sign it so that it can be registered with the DMV.

Linda Schrock - Chaperones

- Needs extra chaperones for Friday night.

- Between 75 and 90 have prepaid to feed the band. Should have enough money to cover seniors' dinner.

Trisch Roe – Fruit Sales

- Still planning on November 16th delivery date for fruit. Students can sign up to assist on bulletin board. 484 cases sold. This is 299 cases less from last year. \$5,700 profit. For 5 orders, students get 1 hour of volunteer time.

Tracy Morheiser – Script Sales, no report

Pam Hyatt – Wreath Sales

- Order form is online. Getting them first week in December. Orders due November 12th.

Steve Lazarus – Bingo

- Reviewed Gaming report. On a good night, we expect 220-230 people. Have been as low as 160. Doing well with volunteers using the different instrument sections.
- Changing bingo dates January – March because of World Class Gymnastics group needing other dates and we will need swap our spring trip and graduation dates.
- Permit has been turned in and we are ok for another year.

Maggie Haley – Communications

- Reviewed unfinished business:
 - (September mtg.) Band copier – came in 2 weeks ago. Old copier given to middle school. Sam's Club Card – Sabrina Powell purchased it for the GHBPA use.
 - (October mtg.) By-Law revision Committee met. Gift Cards distributed to Marching Staff.

Lisa Angwin & Gala Damato – Remembrance

- Pictures extended to Wednesday. Senior night program is here. Have volunteers and flowers.

Mike Marcoloni – Data Entry

- Would like to keep a once a week email if message doesn't have to go out immediately. Would like no more than 2-3 week.

Mike Powell – Webmaster

- Committees need to check and update content on band parents' website. For example, Policies, Uniform info, Spiritwear, Tri-M, etc.

Barb Devaney – Treasurer

- Consolidated report: Fruit orders under budget, Concessions sales over targeted amount. If we go over \$250 on a line item, the Board will need to approve it. Overall, we are in good shape.
- Renaming Concert Uniform Fee because it pays for more than uniforms. Parent of a percussion ensemble said the student does not wear the concert uniform, but wears a tee; therefore, they did not need to pay the Concert Uniform Fee. The name of this fee was changed in prior meeting.
- \$20,187 in checking. \$791 in Equipment Reserve \$21,5386 Uniform Account
Student Account \$3,978 Scholarship Account \$159 All accounts on track

New Business - none

Next meeting: Tuesday, December 14th at 7pm.

Action Items from November 9th Meeting	Person/Group Responsible	Due or Completed By
Develop slate of Officers for 2011-2012	T. Graves, C. Swale, S. Gibson	February, 2011
Send By-Law revisions to General Membership	Nancy Lazarus	✓ November 16
Purchase Visa Card	Pat Marcolini	December
January 8 th District Band Try-outs Assistance	All	December
Attend Holiday Party	All	December 11

Action Items from October 12 Meeting	Person/Group Responsible	Due or Completed By
By-law revision Committee to meet	Pat Marcolini	✓ December
Purchase and distribute appreciation Gift Cards to Marching Staff	Pat Marcolini	✓ November
Look at additional trailer	R. Bankston & K. Damato	✓ November 9
Turn in monthly volunteer hours	Executive Committee Chairs	November 5
Turn in Fruit Sale orders	Trisch Roe	✓ November 5
Send updates for Website	All Executive Board	November 5
Send new Spiritwear photos for Website	Patti Ozella	November 5
Send Scholarship names to Treasurer	Darren Kirsch	November 5

GHBPA Executive Committee Meeting

December 14, 2010

Pat Marcolini, President -

- Call to order
 - Correction to November Minutes to correct name of World Class Gymnastics to Bingo report. Motioned; 2nd; Minutes approved with correction.
 - By- law Revision Committee – ready for presentation to Membership. Will be voted on between the Concert and Symphonic Band Concerts.
 - Online vote to purchase gift cards for Mr. Kirsch(\$125) and Mr. Stone(\$75).
 - Nominating Committee – nominations will be presented at the January Board meeting and posted for 1 month on the Website to the General Membership. Elections will be held at the February meeting.
-]
- Bingo – Lisa reported the Committee has talked with other organizations to see how their money is distributed. “Group that runs the bingo may not give funds to individuals because you are, in essence, paying them.” GHBPA will leave bingo profits as is and will make a donation to the Spring Trip that will benefit the entire group. Bingo also pays for other items that benefits the band such as the additional trailer and the new marimba. IF anyone would like additional information, please talk to Lisa Angwin, Sandy Gibson, Steve Lazarus, Yvonne or Todd Beyer.

Darren Kirsch, Band Director –

- Concert Thursday night. Times on Website. If schools are closed due to weather, the Concerts will reschedule to December 22, 2010.
- The band received an anonymous \$1,500 donation.
- Bryan Fenzl is planning to leave at the end of the school year to return to San Antonio. Mr. Kirsch has a possible instructor to replace him that just moved into the area. Barb was asked to look at money and Mr. Kirsch will work on an hourly fee for new instructor.
- District Band auditions – January 8th at Grafton. Will need volunteers from Band Parents and students to cover registrations, snacks, etc. Sign-up will be available at Concerts and through email.

Gail Asher - Hospitality

- Judges lunches are taken care of for District. Need volunteers.

Tonia Graves – Uniforms

- All Marching uniforms have been to the cleaners and back.

Pam Hyatt – Wreath Sales

- Band sold 73 wreaths. \$675 profit from wreaths and bows.

Sandy Gibson – Bingo

- Increased number of games from 45 to 52 to be more competitive with other games. Also added 2 more Progressive Games. Overall game is about 30 minutes longer.
- Distributed a Use of Proceeds sheet.

Maggie Haley – Communications

- Reviewed unfinished business from November meeting: Visa Card purchased; Holiday Party held.

