

# GHBPA EXECUTIVE BOARD MEETING MINUTES

July 15, 2021

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The 15 July meeting was called to order at 7:02 pm.

- I. President – Melissa Madrigal called the meeting to order at 7:02. Shirley Emerson motioned to accept the minutes from the June 7 meeting. Erica Richards seconded the motion.

Agenda and copies of the GHBPA proposed budget were handed out.

## **BAND DIRECTOR – Darren Kirsch**

- Covid-19 update – still waiting to hear guidance from the CDC and VDOE regarding restrictions for the upcoming school year in regards to masks.
- Band Camp – looked over the calendar at dates of the different aspects of band camp (music readings, percussion and pit rehearsals, fittings, rookie camp, guard camp, etc.). Calendar was distributed to parents in the weekly email. Some parents not getting weekly emails and looking in to ways to acquire all contact information as information regarding band camp needs to be dispersed (traffic flow, form requirements, volunteer and supply needs, etc.) Parent volunteers are needed for band camp in all areas. Drink coolers were located and cleaned. Pop-up tents needed for shade and priced out at meeting. Purchasing in the next couple days.
- Marching Band numbers – Kirsch stated that before school ended he had ~150 marching band students. Some students moved away since and others moved in so will finalize numbers soon but approximated the same (150). The entire district has seen a drop in numbers as it is hard to keep kids in the arts programs while virtual. Kirsch is happy to have the numbers he has.

## II. President's Committee

- A. Guard – Angie Brown – Clinics have started. Needed to order gloves and needed monies earmarked for this purchase. Flags have been ordered. Kirsch emphasized that uniforms needed to be sized and ordered as soon as possible.
- B. Historian – Larry Madrigal (Not present) No report
- C. Tri-M – VACANT

## III. 1<sup>st</sup> Vice President – Tina Cuthrell – reported 82.5 volunteer hours

- A. Pit – Jeremy Brown/Nathan Hedden – currently moving instruments. Trailer door needs welding repair. Looking for someone and pricing it out. They will move the towers the week of July 26.
- B. Hospitality – Michelle Ross - No report
- C. Uniforms – Shirley Emerson/Becky Guynn –

- \* Ordered 2 pairs of socks for every member.
- \* Need to replace the uniform racks. Fixing them is also a possibility. Nate Hedden is taking care of replacing or fixing.
- \* The sample sizing kit for shoes will be at band camp in order to fit kids for shoes.
- \* Shorts need to be ordered. Shirley brought samples from Tidewater Sports and decided to purchase these with a screenprinted "G". Ordering 160 at ~\$12/pair. Adding line item to proposed budget for the shorts.
- \* She needs several volunteers for uniform fitting shifts August 3 & 5.
- \* Trying to locate a lost bin with important uniform pieces in it. It is a clear bin with a blue lid.

D. Chaperones – Rob Cuthrell/Sherrie Hawkins – bags have been replaced. Will/need to figure out chaperone volunteers going forward. ~25 students on a bus which means we will need about 6 buses. This will lessen the number of busses and number of volunteers needed. We need to know what the requirements of social distancing on the busses will be.

E. Band Camp - Kyle Boyd

- \* Fire and Life Safety have agreed to give us ice for camp. Discussed using cafeteria and other options for ice as well.
- \* Only three parents have signed up via SignUpGenius. Continuing to get word out.
- \* Need to look at the medical/first aid kit to see what is expired. Have it ready.
- \* Pop-Up tents (mentioned above)
- \* Talked about the last day of band camp: Parent meeting and volunteer sign-up (5:30), Band show (6:30), Pool party (7:30-9:00).

F. Feed the Band – VACANT

G. Decorations – Melissa Schantz – No report

H. Student Volunteer Hours – Valerie Leppa – Form was found "buried" in Student/Parent Handbook. Melissa Madrigal is going to make it into a digital format for students to fill out.

IV. 2<sup>nd</sup> Vice President – Erica Richards – SweetFrog fundraiser August 26 from 3:00-9:00. Fall Car wash fundraiser at One Stop Auto on Sept 11 from 9:00-1:00.

A. Concessions – VACANT

B. Spirit Wear – Melissa Schantz – presented some ideas for spirit wear. Is going to contact TideWater Team Sports to order. Possibly taking orders from students before purchasing a bulk order so we don't have inventory left over.

C. TAG Day – Jenn Mendoza – Waiting on governor's guidance. TAGs are ordered. Discussion on idea to just hang the TAG on the doors instead of knocking on the doors.

V. Secretary – Heidi Gryzen

A. Webmaster – Benjamin Scott – made updates. Created new landing page. As mentioned under “Band Director,” some parents aren’t getting weekly emails. Discussed ideas to acquire all contact information. Kirsch is going to send out a Remind asking all students to get parent information into the system.

B. Data Entry – Benjamin Scott – same as above

C. Remembrance – Patti Cubstead – Not present – No report

D. Publicity – Dawn Bailey – No report

VI. Treasurer – Sue Fredenburg – handed out proposed budget at beginning of meeting. Changing line number 6075 “Uniform Supplies & Expenses” to \$1,000 to fix racks. Changing line number 6002 “Band Camp Expenses” to \$750. Adding \$2000 to “Miscellaneous expenses” for uniform shorts.

VII. New business

A. Shirley Emerson motioned to donate \$300 towards Charlie Schantz’s Eagle Scout Project (making storage cabinets for the band room). Valerie Leppa seconded and the motion passed.

VIII. Next Meeting is August 2 at 7:00 pm. Meeting adjourned at 8:42

Action Items:

- Repair/replace uniform racks: Nate Hedden
- Repair/replace hinge on small trailer: Nate Hedden/Jeremy Brown
- Update medical kit: Tina Cuthrell
- Purchase popup tents for band camp: Kyle Boyd/Melissa Madrigal
- Digital version of student hour form: Melissa Madrigal
- Update Proposed Budget: Melissa Madrigal
- Send Remind message: Kirsch